

# Course Memorandum

November 12, 2012

Course: Case Study—Public-Private Partnerships: Theory, Practice, and Cases

Course No. 5140489 Winter 2012

Instructor: Toshiro Nishizawa

Subject: Mid-term Presentation on Day 7 (November 16, 2012)

Dear Students,

Following up on the class discussion on Day 6, I would like to give you general comments and suggestions for you to prepare a revised proposal to be presented on Day 7 (November 16). Your first step was quite successful in identifying cases you are going to work on, but you would need to further clarify *what particular aspects* you are going to focus on or from *what particular perspectives* you are going to analyze your cases. Also, you should make sure that you have access to information necessary for your analysis.

On Day 7, you are required to present a revised proposal for group work taking into account the class discussion on Day 6. The revised proposal should include a list of tasks assigned to each of the group members as well as the time schedule of group work (roadmap) toward final presentation in late January 2013. Each group is again given fifteen (15) minutes for presentation, followed by ten minutes' discussion.

The revised proposal for group work is treated as an individual report originally indicated in the syllabus—you only need to submit the group proposal, no individual report, by Day 8 (November 30). Please attach to the revised proposal a list of sources (e.g., URL) of information you are going use for your group work.

The revised proposal should NOT be in a power point presentation format, but *in a written report format with the number of words ranging from 1,000 to 2,000, excluding the list of sources of information*. The proposal should read as a single product prepared in a well-coordinated fashion by the group members.

I look forward to seeing you on November 16.

Best regards,

Toshiro Nishizawa

*\*Please feel free to send me e-mails with any question about the course or if you want to make an appointment. To help me not to miss your incoming e-mails, **please start the subject line with “5140489” (Course No.)** when you send e-mails to Nishizawa's.*