

Course Memorandum

April 20, 2015

Course Case Study (Public-Private Partnerships)
Course No. 5140488 Summer 2015
Instructor Toshiro Nishizawa
Subject Grouping, mid-term presentation/report and schedule update

Dear all,

Shopping is over. Thanks for your interest in PPPs and welcome!

1. Grouping

Now you are required to find a topic of your interest in the context of the course objective and to find partners to form a group to get ready for mid-term presentation scheduled for Day 7 (Monday, May 11). I would strongly suggest that you form a group of four or five members ideally and would like each group to assign a liaison or group leader to update and confirm its grouping by e-mail **before Friday, May 1**.

2. Mid-term presentation/report

On Monday, May 11, each group is expected to give a mid-term presentation. Each group could have *8 to 10 minutes for oral presentation plus five minutes for discussion* depending on the number of group members. You might wish to use power point slides, but only include key messages.

In group presentation, you should state *your main question* together with *the reason why you think it is worth asking*. Also, please include *a tentative outline* (e.g., introduction, method, issues to be discussed, conclusion), *a list of main reference materials*, and *a planned task allocation* among the group members.

Unless you are a very experienced and skilled speaker, I would suggest that you prepare a note to help you keep on track. You should speak more slowly (less than 100 words per minute) than in your ordinary conversation—logically, you cannot speak more than about 1,000 words if a given timeframe is 10 minutes (roughly two pages of this memorandum).

Mid-term report (up to 1,000 words, excluding a list of main reference materials) based on group presentation is due by midnight (23:59) **on Monday, May 18**. Feedback on your mid-term reports will be given in writing **before Monday, May 25**.

3. Schedule update

Day 8	May 18	Discussion with young professionals Mr. Kunro Hino (Power Projects & Infrastructure Accounting Section II, Marubeni Corporation) and Mr. Yoav Hilman (Legal Support Office, Oriental Consultants Co., Ltd.)
Day 12	June 15	"Japan's PPP Policy" Mr. Tomoaki Nishihata (Deputy Director, Public-Private Partnership Policy Division, Ministry of Land, Infrastructure, Transport, and Tourism)
Day 13	June 22	"Public-Private Partnership in Asia" Mr. Ari Masato (Advisor, Allen & Overy)

Best regards,

Toshiro Nishizawa