

Form #4

Checklist

Applicants must submit the following documentation in a single package. (Please check.)

- ☐1. Application Form (Form #1)
- ☐2. Three clear photographs of your face (30 X 40 mm) *
*Please paste one onto the Form #1.
- ☐3. An original copy of Official Proof of Graduation certified with the seal/stamp of the university
- ☐4. All original copies of Official Transcripts certified with the seal/stamp of the university
- ☐5. Master's Thesis or its equivalent (3 copies)
- ☐6. Summary of the Master's Thesis or its equivalent (3 copies)
- ☐7. Have you ordered the testing organization to send the TOEFL or IELTS Official Score Report to the school? (The date you ordered (mm/dd/yyyy): _____)
- ☐8. Have you ordered the ETS to send a GRE (Graduate Record Examinations) General Test Official Score Report to the school?
(The date you ordered (mm/dd/yyyy): _____)
- ☐9. Two Letters of Reference with Form #2
Letter of Reference and Form #2 (One)
☐with this envelope ☐to be sent directly from the Referee
Letter of Reference and Form #2 (Two)
☐with this envelope ☐to be sent directly from the Referee
* Please check with the referees that the letter and Form #2 are enclosed in the same envelope.
- ☐10. Research Proposal (Form #3)
- ☐11. A photocopy of your passport photo page (Japanese nationals do not need to submit this.)
- ☐12. Receipt for remittance of Examination Fee
- ☐13. Checklist (Form#4)

I certify that to the best of my knowledge all information given in this Application Form and all its supporting documentation are correct and complete, and I understand that any omission or misinformation concerning enrollment in colleges or universities may invalidate my admission or result in dismissal.

Signature _____

Date _____