Graspp THE UNIVERSITY OF TOKYO	AY 2012 Graduate School of Public Policy - overseas exchange program guidelines								
	Note: WB, ADB, and IMF scholars are not	eligible.							
Exchange partners	Scheid of International and Public Affairs Columbia University School of International and Public Affairs (SIPA) http://www.sipa.columbia.edu/	National University of Singapore (NUS) Lee Kuan Yew School of Public Policy (LKY-SPP) http://www.spp.nus.edu.sg/	School of International Relations and Pacific Studies University of California San Diego Campus School of International Relations and Pacific Studies http://irps.ucsd.edu/	Sciences Po Sciences Po http://www.sciences-po.fr/portail/fr- fr/international/english2/	Hertie School of Governance Hertie School of Governance (HSoG) http://www.hertie- school.org/home.php?nav_id=363	GRADUATE SCHOOL OF INTERNATIONAL STUDIES STOL MATIONAL UNIVERSITY Graduate School of International Studies Seoul National University http://gsis.snu.ac.kr/	北京大学員际关条学院 School of International Studies, Peking University School of International Studies Peking University http://www.sis.pku.edu.on/english/		
Location	New York, U.S.A	Singapore	California, U.S.A	Paris, France	Berlin, Germany	Seoul, Korea	Beijin, China		
Application period					(late applications will not be accepte	<u>d)</u>			
Quota	1~2 applicants	1~2 applicants	1 applicant	1~2 applicants	1~2 applicants				
Exchange period *Subject to change depending on number of successful applicants	①2012.9 ~ 2012.12 (2012 Fall Term) ②2012.9 ~ 2013.5 (Academic Year 2012-2013)	①2012.8 ~ 2012.12 (Semester one 2012)	① 2012.9 ~ 2012.12 (2012.Fall Term) ②2012.9 ~ 2013.3 (2012Fall and Winter Terms) ③2012.9 ~ 2013.6 (Academic Year 2012-2013)	①2012.9 ~ 2013.1 (Semester One 2012) ②2012.9~ 2013.5 (Academic Year 2012-2013)	①2012.9 ~ 2013.1 (Fall Term 2012)	①2012.8~2013.1、2013.2~6 (Seoul→Peking) ②2012.8~2013.1、2013.3~6 (Peking→Seoul)			
Status at UT		•		Exchange Students	•	•			
Status at destination			Sp	ecial audit student (non-degree student	:)				
Tuition fees			Fees pavable to the Un	iversity of Tokyo and are not due at the	destination univeristy				
Credit transfer	Students can gain certification of no more than twenty-three credit points whilst their status at UT is 'exchange'								
Scholarships	1. The University of Toky of Toky of thermational Relations Institution of Students scholarship 2. International Research Experience for students and young researchers (JSPS) 3. Student exchage support program – Scholarship for short-term study abroad (JASSO) 4. Graduate School of Public PolicyAcademic endowment scholarship program **Available upon successful application								
Application requirements	 You must be a full-time student enrolled at GraSPP You must have equivalent or higher scores in the following tests: TOEFL: CBT 250 (IBT 100, PBT 600). An absolute minimum of CBT 230 is required Ottaining the GRE score would be desirable You must have completed both of the introductory micro and macroeconomics courses 	① You must be a full-time student enrolled at GraSPP ② You must have equivalent or higher scores in the following tests: TOEFL: IBT 93 (CBT 237, PBT 580). An absolute minimum of IBT 89 (CBT 230) is required ③You must have completed the introductory microeconomics course	 You must be a full-time student enrolled at GraSPP You must have equivalent or higher scores in the following tests: TOEFL: BT 100 (CBT 250, PBT 600). An absolute minimum of iBT 89 (CBT 230) is required 	① You must be a full-time student enrolled at GraSPP ② You must have equivalent or higher scores in the following tests: TOEFL: iBT 80 (CBT 213, PBT 550), A minimum score of iBT 89 (CBT 230) is desirable ③ Those with professional experience will be given preference 忽Applying student vias. Before application to the vias acction at Fench Embassy you need to create an account at Campus France. Once you have created an account there, it the international affect and the store of the store of the mean of the mean for your vias through group application. The apply for your vias through group application.	You must be a full-time student enrolled at GraSPP Z You must have equivalent or higher scores in the following tests: TOEFL: BT 100 (CBT250, PBT600) A minimum score of iBT 99 (CBT 247) is desirable	TOEFL: iBT 90 (igher scores in the following tests: CBT233,PBT 577) is in process) is intended for Japanese		

Exchange partners	Since the second	National University of Singapore (NUS) Lee Kuan Yew School of Public Policy (LKY-SPP) http://www.spp.nus.edu.sg/	School Ar International Relations and Pacific Studies University of California San Diego Campus School of International Relations and Pacific Studies http://irps.ucsd.edu/	Sciences Po http://www.sciences-po.fr/portail/fr- fr/international/english2/	Hertie School of Governance Hertie School of Governance (HSoG) http://www.hertie- school.org/home.php?nav_id=363	GRADUATE SCHOOL OF INTERNATIONAL STUDIES STOL NATIONAL UNIVERSITY Graduate School of International Studies Seoul National University http://gsis.snu.ac.kr/	<mark>北京大学員际关条学院</mark> School of International Studies, Peking University School of International Studies Peking University http://www.sis.pku.edu.on/english/	
Documents to be submitted to GraSPP	①Overseas exchange program application form. ②)TOEFL score certificate (either an original or a photocopy) *Only required if you have taken the test since the submission of your results upon entering GraSPP. The test has to be taken in the past two years (before January/2009). ③Successful applicants of the interview stage at GraSPP must prepare an English academic transcript (an original) for submission. * It is not neccesary for the students who are enrolled in GraSPP already. **Successful applicants will be notified directly regarding documents that are required for submission by the destination university.							
Application submission		Applications are to be submitted either in person, by post, or electronically to: In person/post: The University of Tokyo, Graduate School of Public Policy Graduate School Office (weekdays from 10:00 ~ 16:00), The University of Tokyo, International Affairs Office: Room 616, exchange program coordinator, Ms. Yajima E-mail: exchange@pp.u-tokyo.acjp						
Enquiries		Please direct all end	uiries to the International Affiars office,	exchange program coordinator: exchang	e@pp.u-tokyo.ac.jp (international Affiars	Office: Ms. Yajima)		
Schedule (subject to change)	Document screening; mid November GraSPP interview: 11/25/2011 (Fri.) SIPA interview (where applicable): mid January GraSPP preliminary announcement of successful applicants: late December SIPA document submission: early February SIPA online application: late February Visa application: late February Visa application; etc.: February to July Professional Purposes: International and Public Affairs: From late July for	LKY-SPP final announcement of successful applicants: late Febraruary NUS Online application: mid April LKY-SPP document submission: early May (via direct post)	Application: 10/12/2011 (Wed.) ~ noon 11/09/ (Wed.) Document screening: mid November GraSPP interview: 11/25/2011 (Fri.) IR/PS interview (where applicable): mid January GraSPP preliminary announcement of successful applicants: late December IR/PS fonila announcement of successful applicants: late February IR/PS document submission: early April Visa application, etc.: February to August Departure: September Fall semester commence: Sept. 24 (Mon.) Classes commence: September 27 (Thur.)	Application: 10/12/2011 (Wed.) ~ noon 11/09/ (Wed.) Document screening: mid November GraSPP interview: 11/25/2011 (Fr.) Science Po interview (where applicable): mid January GraSPP preliminary announcement of successful applicants: late December Science Po final announcement of successful applicants: late February Sciences Po online application: by mid May Sciences Po document submission: by late May Visa application, etc.: February to August Departure: September Online Course registration: 7/5~7/11 (TBA) Commense of fall semester: 9/3 (Mon.) (TBA)	Application: 10/12/2011 (Wed.) ~ noon 11/09/ (Wed.) Document screening: mid November GraSPP interview: 11/25/2011 (Fri.) HsOG interview: 11/25/2011 (Fri.) HsOG final announcement of successful applicants: late December HsOG final announcement of successful applicants: late February HsOG document submission: to be confirmed Visa application, etc.: February to August Departure: August Orientation: 8/27~8/31 Classes commence: Sep. 3 (Mon)	Application: 10/12/2011 (Wed.) ~ noon 11/09/ (Wed.) Document screening: mid November GraSPP interview: 11/25/2011 (Fri.) GSIS interview (where applicable): mid January GraSPP preliminary annoucement of successful applicants: late December Documents submission: early April visa application, etc: February to August Departure: August Classes commence: Sept. 1	Application: 10/12/2011 (Wed.) ~ noon 11/09/ (Wed.) Document screening: mid November GraSPP interview: 11/25/2011 (Fri.) SIS interview (where applicable): mid January GraSPP preliminary annoucement of successful applicants: late December Documents submission: to be confirmed visa application, etc: February to August Classes commence: (TBA)	
Nota bena	Those who receive preliminary acceptance from GraSPP are required to prepare the following documents: Resume/CV Personal statement Recommendation letters SIPA application forms *more if required	Online application http://www.nus.edu.sg/registrar/edu/ng httnl#applicationprocedures https://aces01.nus.edu.sg/ngAdmForm/ index.isp To be posted directly to and arrive by mm/dd at the NUS. https://share.nus.edu.sg/registrar/info/ ng/NGCheckList.pdf	Those who receive preliminary acceptance from GraSPP are required to prepare the following documents: Resume/CV Personal Statement Recommendation letters (2) *more if required	Apply online in May (application to be submitted upon recepit of notification from Sciences Po) Those who receive preliminary acceptance from GraSPP are required to prepare the following documents: Resume/CV Letter explaining your resosns for choosing Sciences Po. Official Transcript form Home univ. Photo	There will be screening from Hertie's committee, therefore it does not mean all GraSPP nomination will be accepted by Hertie.	We will priolitaize Japanese students who would like to sudy at both Soeul Nationall University for one semester and Peking Univeristy for another semester.	We will priolitaize Japanese students who would like to study both Peking Univeristy for one semester and then Study at Seoul National Univeristy for another semester. Or either Seoul National University or Peking University for one semester.	
	Please be sure to check the student bulletin board available on the GraSPP website for revisions and amendments to the above information.							

	SIPA Bohool of International and Public Affairs Columbia University	Lee Kuan Yew School of Public Policy	School of International Relations and Pacific Studies	🛃 SciencesPo.	Hertie School of Governance	GRADUATE SCHOOL OF INTERNATIONAL STUDIES SEOUL NATIONAL UNIVERSITY	北京大学国际关条学院 School of International Studies, Peking University
Exchange partners		National University of Singapore (NUS) Lee Kuan Yew School of Public Policy (LKY-SPP) http://www.spp.nus.edu.sg/	School of International Relations and	Sciences Po http://www.sciences-po.fr/portail/fr- fr/international/english2/	Hertie School of Governance (HSoG) http://www.hertie- school.org/home.php?nav_id=363	Graduate School of International Studies Seoul National University http://gsis.snu.ac.kr/	School of International Studies Peking University http://www.sis.pku.edu.cn/english/

Destination university information

Brief overview	Columbia university is situated on Manhattan Island, New York and is a leading institution in the fields of international business and finance & U.N. and development related fields.	LKY-SPP gives students the opportunity to study alongside other exchange students from across South- East Asia and beyond.	The University of California's leading specialist graduate school focussing on USPacific (Asian) relations in the context of international relations. It has become one of the top ten ranked graduate schools in the Foreign Policy journal in the just under twenty years since its founding and has an interdisciplinary curriculum including international relations, public policy, and management.	produced many of the past French Presidents and focuses primarily on educating the next generation of elite public servants. Sciences Po offers English only degrees in their MPA (Master of Public Affairs) and MBA	Founded by the Hertie Foundation in 2003 the Hertie School of Governance is Germany's first professional school of public policy. It was commended by the Berlin government in 2005 for being an institution of exceptionally high caliber.	3rd in Korea on the Times Higher	The Peking University was established in 1989 as China's first national university and has since nurtured many political academics and research scientists as the nation's top institution of higher education. Designated as one of the national emphasised university, it is ranked 5th in Asia and the top university in China by the Times Higher Education's "World University Rankings 2010- 2011". The School of International Studies (SIS) was set up in 1966, shortly after the establishment of its parent department, the Department of Political Science, in 1960. The SIS has also an academic partnership with the London School of Economics(LSE) and is offering lessons in English conducted by LSE academic staff.	
Website	http://www.sipa.columbia.edu/ http://www.sipa.columbia.edu/resourc es.services/advising/documents/stud ent.handbock.odf	<u>http://www.spp.nus.edu.sg/</u>	<u>http://irps.ucsd.edu/</u>	http://mpa.sciences-po.fr/ http://www.sciences-po.fr/portail/fr- fr/international/english2/	http://www.hertie- school.org/home.php?nav.id=363	http://gsis.snu.ac.kr/ Home>Exchange Students>For Incomig Students	http://www.sis.pku.edu.cn/english/	
Objectives and conditions of the exchange	(This exchange program is for students enrolled in the Graduate School for Public Policy; however, students who will be enrolling in GraSPP in the coming academic year may also apply. Furthermore, this program is strictly for those who already have a fundamental grasp of academic concepts and theories pertaining to their studies and who also have a high proficiency in English and who also wish to use those skills to study in a different academic environment to that of the University of Tokyo. It is therefore <i>NOT</i> to be viewed as just an opportunity to improve one's English. Students should bear this in mind when considering an application. The main prerequisites for application are a score of 250 or higher on the computer based TOEFL examination (minimum of 213 for Sciences Po and 230 for all other institutions) and a fundamental understanding of both micro and macroeconomics as evidenced by the successful completion of the relevant courses in either the student's undergraduate or graduate degrees. Note that the latter prerequisite is also a requirement for graduating from GraSPP. (2) Even upon meeting all of the above requirements, if the destination university decides that the applicant must take supplemental classes to meet their minimum requirements, not only will the applicant be obliged to enrol in all such classes but they must also pay for all related exprese. (3) Entry procedures at the destination university, visa applications, accommodation, application for credit transfers, and all other procedures and preparations relating to the exchange are the sole responsibility of the applicant.							
Academic prerequisites	Micro and macroeconomics	Micro economics						

Exchange partners Status at destination university and tuition fees Credit transfers	If a student goes on exchange to ano	Lee Kuan Yew School of Public Policy National University of Singapore (NUS) Lee Kuan Yew School of Public Policy (LKY-SPP) http://www.spp.nus.edu.sg/ ts to study abroad at one of the partner u ther university whilst on a 'leave of abser	are only payable to the nce' from the University of Tokyo, they v on exch A dout r their arrival back at the University of T	ne University of Tokyo and not to the de vill also be exempt from tuition fees. How ange will not be counted towards their ole degree program is in place with LKY- okyo. Class content, class time, and ore	istination university. wever, such students will not be permitt legree. :SPP. dits received at the destination universit	ed to transfer any credits from courses	taken on exchange and the time spent
	aware that not an credits applied for v	not credits for such c	changes provide a guideline for students	eparture. At present, credit transfers for	some Basic, Topics, and Establishment	courses are possible.	esunation university, verify whether or
Model exchanges	The maximum exchange period is one year. Classes in the autumn semester commence in the first week of September and finishs in December. The spring semester starts late January and finishes in May. (A) 2nd year students complete an autumn semester half year exchange, graduating in March upon their return to UT. (B) 1st year students who have studied micro and macroeconomics during their undergraduate degrees complete a one year exchange starting from the Autumn semester, returning to UT for half a year and then graduate. (C) 2nd year students who do not mind taking more than two years to graduate from GrSPP can complete a one year exchange from the autumn semester. Please refer to the below website for further information.	The exchange period is five months. The autumn semester at LKY-SPP is from August to December. (A) 2nd year students complete a half year exchange and return to graduate in March. (B) 1st year students complete a half year exchange and return to complete their final year at UT. Please refer to the below website for further information.	The maximum exchange period is one year. IR/PS autumn trimester classes commence in the fourth week of September and continue until December. Winter trimester classes commence in the January and finish in May. Spring trimester classes are held from late March until June. (A) 2nd year students complete a three month autumn trimester exchange, graduating in March upon their return to UT. (B) Ist year students who have studied micro and macroeconomics during their undergraduate degrees complete a three month exchange during the autumn trimester, returning to UT for the last one and a half years of their degree. (C) Ist year students who have studied micro and macroeconomics during their undergraduate degrees complete a half year exchange during the autumn trimester, returning to UT to graduate in March. (D) 2nd year students who do not mind taking more than two years to graduate from GraSPP can complete a one year exchange from the autumn trimester. Please refer to the below websites for further information.	The maximum exchange period is one year. Sciences Po autumn semester classes commence in the fourth week of September and continue until December. Spring semester classes commence in the third week of January and finish in May. (A) 2nd year students complete an autumn semester half year exchange, graduating in March upon their return to UT. (B) 1st year students who have studied micro and macroeconomics during their undergraduate degrees complete a half year exchange starting from the autumn semester, returning to UT for their last year. (C) 1st year students who have studied micro and macroeconomics during their undergraduate degrees complete a one year exchange starting from the autumn semester, returning to UT for half a year until graduation. (D) 2nd year students who do not mind taking more than two years to graduate from GraSPP can complete a one year exchange from the autumn semester. Please refer to the below website for further information.	The maximum exchange period is six months. HsOG autumn semester classes commence in the first week of September and continue until December. (A) 2nd year students complete a half year exchange and return to graduate in March. (B) 1st year students complete a half year exchange and return to complete their final year at UT. Please refer to the below website for further information.	Under the CAMPUS ASIA Program, the period of study abroad is for about 10 month. (A) Commencing from the autmun of first year, to go to Peking first and ther Seoul for one semester each, or go to Seoul first and then Peking for one semester each. He/she will graduate after returning in March. (B) 2nd year students who do not mind taking more than two years to graduate from GraSPP can complete a one year exchange from the autumn semester. There is also the possibility of attending summer school as part of the program. Regarding details of the schedule, refer to the website below.	
Internet references	http://www.sipa.columbia.edu/academ ics/academic_calendar/ay2011.html	https://share.nus.edu.sg/registrar/info/ calendar/AY2012-2013.pdf	http://blink.ucsd.edu/instructors/resou rces/academic/calendars/2012.html	http://www.mpa.sciences- po.fr/index.php?id=12 http://admissions.sciences- po.fr/en/calendars-master http://formation.sciences- po.fr/sites/default/files/Calendrier.uni versitaire.en.pdf	http://www.hertie_ school.org/events.oho?navid=513&yea r=2010	<u>http://gsis.snu.ac.kr/</u>	http://www.sis.pku.edu.cn/english/
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.						

Exchange partners	Since the second	National University of Singapore (NUS) Lee Kuan Yew School of Public Policy (LKY-SPP) http://www.spp.nus.edu.sg/	School of International Relations and Pacific Studies University of California San Diego Campus School of International Relations and Pacific Studies http://irps.ucsd.edu/	Sciences Po http://www.sciences-po.fr/portail/fr- fr/international/english2/	Hertie School of Governance Hertie School of Governance (HSoG) http://www.hertie- school.org/home.php?nav_id=363	GRADUATE SCHOOL OF INTERNATIONAL STUDIES STOUL RATIONAL UNIVERITY Graduate School of International Studies Seoul National University http://gsis.snu.ac.kr/	北京大学員际关条学院 School of International Studies, Peking University School of International Studies Peking University http://www.sis.pku.edu.cn/english/
Internet references	Although it is possible to apply for student accommodation, students on exchange of less than half a year may find it difficult to gain entrance. It is advisable to investigate all possible accommodation options, including privately rented apartments.	Entrance into student accommodation is decided by a lottery. Share house student accommodation is also available close to campus. Dormitory prices are usually between 60,000~70,000 yen. Both of the aforementioned types of accommodation are in high demand and are usually difficult to gain entrance into.	https://tritonlinkucsd.edu/portal/site/ ucsd/menuitem.e25088fc289ee30b4bb9 1c8ad74b01ca/?vgnextoid=d4e9dc24ff 63110VgnVCM10000045b410acRCRD	http://www.dessciences- po.fr/europe- centre/weicome.programme/index.php ?lang=en	http://www.hertie- school.org/content.php?nav.id=412	Under the CAMPUS ASIA program, students will be provided with air fare, summer school accomodation .	
		http://www.nus.edu.sg/osa/internationa L/	http://icenter.ucsd.edu/isso/index.html	<u>http://www.asiapacific.sciences-</u> po.fr/en		1) Application for student dormitory, contact at Office of International Affairs. 10 Affairs. 11 Affairs. 12 There is a home-stay program as well. Please refer to the website below. 11 Affairs. 12	
Health insurance (applicant's responsibility)	http://www.i-hoken.jp/						
Destination university syllabus *Available on respective university websites	http://sipa.columbia.edu/academics/s ipa registration/index.html	http://www.spp.nus.edu.sg/Programme.a spx		http://www.sciences_ po.fr/formation/master_scpo/cours_et udiants_echange.html#1	http://www.hertie_ school.org/content_php?nav id=399 http://www.hertie_ school.org/downloadcenter.php?nav id =2049	http://gsis.snu.ac.kr/sub3/sub3 2 1/s ub3 2 1.isp	
Further information	FAQ: international exchange section of the GraSPP homepage→ http://www.pp.u-tokyo.ac.jp/international/fe.program.htm						