








AY 2017 Graduate School of Public Policy – Overseas Double Degree Program Guidelines

Note: WB, ADB, IMF scholars are not eligible for this program.

Exchange partners	 SIPA School of International and Public Affairs Columbia University Columbia University School of International and Public Affairs	 Lee Kuan Yew School of Public Policy	 Hertie School of Governance	 THE LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE	 Australian National University	 SciencesPo SCHOOL OF PUBLIC AFFAIRS
	National University of Singapore Lee Kuan Yew School of Public Policy (LKY-SPP)	Hertie School of Governance (HSoG)	London School of Economics and Political Science (LSE)	The Australian National University Crawford School of Public Policy (ANU-CRWF)	Sciences Po.	
	http://www.sipa.columbia.edu/	http://www.spp.nus.edu.sg/	http://www.hertie-school.org/	http://www.lse.ac.uk/home.aspx	https://crawford.anu.edu.au/	http://www.sciencespo.fr/
Location	New York, U.S.A	Singapore	Berlin, Germany	London, the UK	Canberra, Australia	Paris, France
Application period	Sun 20 Nov 2016 (late applications will not be accepted)					early March 2017 (TBA)
Quota	1~2 applicants	1~2 applicants	1~2 applicants	1~2 applicants	1~2 applicants	3~5 applicants
Exchange period *Subject to change depending on number of successful applicants	2017.9 ~ 2018.05 Academic Year 2017-2018	2017.8 ~ 2018.05 Academic Year 2017-2018	2017.9-2018.5 Academic Year 2017-2018	2017.9-2018.5 Academic Year 2017-2018	2017.7-2018.6 Academic Year 2017-2018	2017.9 ~ 2018.05 Academic Year 2017-2018
Status at UT	Study Abroad					
Status at destination	Degree student (a full-time student)					
Tuition fees	Tuition and Fees are due at the destination university and exempted at UTokyo <u>except ANU</u>					
Credit transfer	Students can gain certification of no more than 23 credit points					
Scholarships	1. The University of Tokyo International Relations Institution of Students scholarship 2. Student exchange support program - Scholarship for short-term study abroad (JASSO) (TBC) 3. Student exchange support program - Scholarship for long-term study abroad (JASSO) 4. Graduate School of Public Policy....Academic endowment scholarship program **Available upon eligibility determination					
	※TOEFL iBT 90 at minimum is expected for paper screening stage for Double Degree program applicants at GraSPP.					
Application Requirements	(1) You must be a full-time student enrolled at GraSPP (2) You must have equivalent or higher score of iBT 100 on TOEFL (3) You must have completed both of the introductory micro and macroeconomics courses (4) GRE score is required (by Feb 2018) (5) Those with professional experiences are preferable	(1) You must be a full-time student enrolled at GraSPP (2) You must have equivalent or higher score of iBT 100 on TOEFL (3) Having completed the introductory microeconomics, macroeconomics and statistics courses are desirable (4) Those with professional experiences are preferable	(1) You must be a full-time student enrolled at GraSPP (2) You must have equivalent or higher score of iBT 100 on TOEFL (3) Students who belongs to MPP/IP course will be preferred (4) Students who have completed all core courses required by GraSPP by the end of his/her 1st year	(1) You must be a full-time MPP/IP student enrolled at GraSPP (2) You must have higher scores in the following tests: IELTS 7.0 (at least 6.0 in each section) or TOEFL iBT 107 (at least 21 in writing, and 20 in the other three elements) (3) Students must have completed all core courses required by MPP/IP including at least 4 case study credits and earned at least 24 credits by the end of his/her 1st year	(1) You must be a full-time student enrolled at GraSPP (2) You must have higher scores in the following tests: IELTS 6.5 (at least 6.0 in each section) or TOEFL iBT 90 (3) You must have at least 3-year work experiences in public sector or related environment for MPP; work experiences of various kinds for MPA (4) Students must have completed S semester courses by mid July to begin their studies at ANU in time; otherwise they may miss the beginning of Semester 2	(1) You must be (A) a full-time student expecting to be enrolled at GraSPP in April 2017 or (B) a prospective candidate of MPP/IP for September 2017 enrollment with an intention to earn Double Degree only with Sciences Po ⇒follow online application process of Sciences Po (You can apply to MPP/IP separately to seek for other options) (2) You must have equivalent or higher scores in the following tests: TOEFL iBT 100 or IELTS 7.0 (no subscore under 6.5)







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Credit Transfer Rate	SIPA 3points = UT 2 Credits	LKY 4MSc= UT 3 credits	Hertie 6 credits (ECTS) = UT 4 credits	LSE 1 unit = UT 6 credits	Crawford School 6 credits = UT 3 credits	TBC
Documents to be submitted to GraSPP	<p>(1) Double Degree program application form and Personal Statement (500 up to 1000 words) for each applying program, up to three, of your preference .</p> <p>(2) TOEFL/IELTS score certificate (either an original or a photocopy) * The test has to be taken within the past two years.</p> <p>(3) Academic transcripts (an original or copy) of either undergraduate school and/or graduate school.</p> <p>Successful applicants of the interview stage at GraSPP must prepare an English academic transcript (an original), recommendation letters, and CV for submission.</p> <p>**Successful applicants will be notified directly regarding other required documents to submit to the destination university.</p>					
Application Submission	<p style="text-align: center;">Applications are to be submitted electronically to: Attn. exchange program coordinator, International Affairs Office, Graduate School of Public Policy, The University of Tokyo E-mail: exchange@pp.u-tokyo.ac.jp Note) Please enter "<u>2016 Exchange Study Application (Your first name FAMILY NAME)</u>" in the subject line of your email.</p>					
Enquiries	<p style="text-align: center;">Please direct all enquiries to the International Affairs office, Exchange program coordinator exchange@pp.u-tokyo.ac.jp 03-5841-0220 Room 629, Administration Bureau No.2 Building, 7-3-1,Hongo, Bunkyo-ku,Tokyo 113-0033 Japan</p>					
	<p style="text-align: center;">Application Due: Sun 20 Nov 2016 (late applications will not be accepted) Document screening: Late November GraSPP interview: 7th - 9th of December 2016 (tentative) ※Interview date will be informed to the successful applicants via e-mail by 2-3 days before the interview. GraSPP preliminary announcement of successful applicants: Mid December Destination university document submission: late January to early February</p>					<p>As a joint admission with Sciences Po., all applicants, regardless of their enrollment period, must directly apply online without internal selection by the due date: 1 March 2017 (TBC) http://www.sciencespo.fr/admissions/en/graduate-international-</p>

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Schedule (subject to change)	<ul style="list-style-type: none"> •SIPA online application: Late February •SIPA final announcement of successful applicants: Early Mar •Visa application, etc. Mar - July <p>※ALP program: English for Professional Purposes, International and Public Affairs: From late July for three weeks.</p> <ul style="list-style-type: none"> •Orientation: Late August •Classes commence: Early September <p>http://ce.columbia.edu/American-Language-Program</p>	<ul style="list-style-type: none"> •LKY-SPP application: Late January - Early February (by post) •LKY-SPP final announcement of successful applicants: Early March - early April •LKY-SPP admission document submission: mid April (via direct post) •Visa application, etc.: March to July •Departure: Late July - Early August •Orientation Early August •Classes commence: Mid August 	<ul style="list-style-type: none"> •HSoG final announcement of successful applicants: February - March •HSoG admission document submission: March •Visa application, etc.: March - August •Departure: Late August •Orientation Late August - Early September. •Classes commence: Early September 	<ul style="list-style-type: none"> •LSE final announcement of successful applicants: February - March •LSE admission document submission: March •Visa application, etc.: March - August •Departure: Early September •Orientation Mid September. •Classes commence: Late September 	<p>(Tentatively)</p> <ul style="list-style-type: none"> •ANU-CRWF application: in February (by post or online) •ANU-CRWF final announcement of successful applicants: in March •ANU-CRWF admission document submission: in April (via direct post) •Visa application, etc.: March to July •Departure: by 20 July •Orientation: July 21 - 23 •Classes commence: July 24 <p>※TBC</p>	<ul style="list-style-type: none"> •Joint selection process: Early April •Final announcement of successful applicants: mid April Sciences Po admission procedure: June •Visa application, etc.: May - August •Departure: Late August •Orientation: Late August - early September •Classes commence early September ※Student visa Application: First, you need to create an account at Campus France. Once you have created an account there, let the exchange coordinator know your account number. We will then contact Campus France for a group application to process your pre-visa application. <p>www.japon.campusfrance.org</p>
Note	<p>Those who receive preliminary acceptance from GraSPP are required to prepare the following documents:</p> <ul style="list-style-type: none"> Resume/CV Personal statement specifically for the destination university Recommendation letters (1 or 2 letters) Academic Transcripts (Undergraduate, Graduate) Destination university's application forms *more if required 					
	<p>Please be sure to check the student bulletin board available on the GraSPP website for revisions and amendments to the above information.</p> <p>http://www.pp.u-tokyo.ac.jp/international/fe_program.htm</p>					

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<h2>Destination university information</h2>						
<p>Brief Overview</p>	<ul style="list-style-type: none"> •SIPA is the world's most global public policy school with a focus on issue realms such as global finance and economics, public health, climate change, energy, development and sustainability--all of which increasingly occupy a transnational space and implicate a global commons, global public goods, and challenges of global collective action. •The Master of International Affairs (MIA) and Master of Public Administration (MPA) curricula develop professionals who understand complex transnational issues and can manage real-world organizations. <p>http://issuu.com/columbiauniversitysipa/docs/sipa_mia_-_mpa_brochure</p>	<ul style="list-style-type: none"> •LKY-SPP is part of the National University of Singapore, a world-class university consistently ranked among the best in Asia and the world. In 2014, QS awarded the National University of Singapore as the top university in Asia, and number 22 in the world. •LKY-SPP is also the first school in Asia to join the prestigious GPPN (Global Public Policy Network) and offers the 2-year full-time Master in Public Policy (MPP) programme, providing rigorous training for a strong foundation in policy analysis, programme evaluation and management. 	<ul style="list-style-type: none"> •The Hertie School of Governance was formally founded as a private, non-profit institution late in 2003 by the Hertie Foundation and was established as one of the first professional schools for public policy in Germany. By offering programmes emphasising academic excellence and practical orientation in the reunified capital of Berlin, the Hertie School of Governance became a unique educational institution in Germany. •The first cohort of students in the two-year Master of Public Policy programme began their studies at the School in September 2005, and the programme has grown considerably with each passing year. 	<ul style="list-style-type: none"> •LSE was founded in 1895 and has grown to become one of the foremost social science universities in the world, ranked alongside Harvard, UC Berkeley and Stanford. •A specialist university with an international intake, LSE's reach extends from its central London campus to around the world. •The School has a cosmopolitan student body, with around 9,500 full time students from 140 countries; over 100 languages are spoken on LSE's campus, and has a staff of just over 3,000, with about 46 per cent drawn from countries outside the UK. An influential network of over 160,000 LSE alumni spans the world, covering over 190 countries with more than 80 active alumni groups. 	<ul style="list-style-type: none"> •Crawford School of Public Policy at The Australian National University is Asia and the Pacific's leading graduate public policy school. Staff and students at the School play an essential role in shaping public policy through research, education and policy engagement. •Crawford School is also home to some of the region's most important researchers and many staff are active on government committees and in key advisory roles across government, business and civil society. Students at the School are valued members of the region's leading public policy community and contribute actively to the impact being made on the world's challenges surrounding such issues as water, food, energy, economic development, the environment, and governance. 	<ul style="list-style-type: none"> •Sciences Po is a Grandes Écoles, a unique French system of higher education specifically created by the government in order to educate the countries brightest students. •The newly innovated School of Public Affairs (SPA) now offers a dual <u>Master's degree program in Public Policy</u>. This 2-year program combines the study of economics, public administration, global health, social change, energy and sustainability--all of which increasingly embraces a plurality of values, ethics and cultural contexts. It is designed for young professionals who navigate the borders of the public and private sectors, and between the regional, national and international levels. As of September 2016, a cohort system will be introduced; all the successful applicants selected jointly by Sciences Po. and GraSPP <u>start their 1st year at Sciences Po and spend their 2nd year at GraSPP.</u>
<p>Objectives and Conditions of the exchange</p>	<p>(1) This Double Degree program is for students who are enrolled in the Graduate School for Public Policy; however, students who will be enrolling in GraSPP in the coming academic year may also apply. Furthermore, this program is strictly for those who already have a fundamental grasp of academic concepts and theories pertaining to their studies, also have high proficiency in English as well as wish to use those skills to study and obtain a degree in a different academic environment to that of the University of Tokyo. It is therefore NOT to be viewed as just an opportunity to improve one's English. Students should bear this in mind when considering to apply. The main prerequisites for application are a score of iBT 100 or higher TOEFL examination (minimum of 107 for LSE) and a fundamental understanding of both micro and macroeconomic, and/or basic economics and mathematics as evidenced by the successful completion of the relevant courses in either the student's undergraduate or graduate degrees. Note that the latter prerequisite is also a requirement for graduating from GraSPP.</p> <p>(2)Even upon meeting all of the above requirements, if the destination university decides that the applicant must take supplemental classes to meet their minimum requirements, she/he will be obliged to enroll in all such classes at his/her own expenses.</p> <p>(3)After being selected and nominated to the destination university by GraSPP, it is basically the sole responsibility for each of the applicant to manage the destination university's application, entry procedures, visa applications, accommodation, application for credit transfers, and all other procedures and preparations relating to the double degree program.</p> <p>(4)All other costs incurred that are not directly related to the study abroad are the sole responsibility of the applicant.</p>					

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Academic Prerequisites	By the time for dispatching, it is preferable that students have taken the following courses: Micro for Public Policy or Microeconomics, and Macro for Public Policy or Macroeconomics, and Statistics even if it is not necessarily required by the destination University.					
Status at destination university and tuition fees	This Double Degree program allows students to study abroad at one of the five partner universities. Their status at the designation university will be a "full-time degree student", whilst they will be on 'study abroad' at the University of Tokyo. Students will receive two university degrees if they can fulfill all the requirements of both universities. Tuition fees during the period of study abroad is payable to the destination university and is exempted at the University of Tokyo in the school terms of Autumn 2016 and Spring 2017. *ANU does not apply; tuition fees is payable only to the University of Tokyo for the period of study abroad*					
Credit transfers	Students can apply for credit transfers into the equivalent credits at UT for courses taken at their destination university. However, UT reserves the right to assess and approve for the credit transfers depending on the course content, duration and modular credits etc, and not all credits would be approved for credit transfers. Therefore, students are encouraged to build their own study plan carefully, and as soon as you have decided on the courses to take, check with UT to make sure that those courses meet your graduation requirements through the prior credit accreditation system. Upon confirmation of acceptance from the destination university, students are to make their study plans and discuss it with their respective Academic Advisor.					
Model Plan	Study abroad period for all Double Degree programs are for one year with slightly varied schedule. GraSPP's model plan is provided below for applicants' reference.					
	Classes in the fall term commence in the first week of September and finish in December. The spring term starts late January and finishes in May.	The semester 3 at LKY-SPP is from August to December., the Semester 4 is from January to May.	Hertie Fall semester classes commence in the second week of September and continue until December. Spring semester classes commence in the first week of February and finish in May.	Michaelmas Term: 22 September – 9 December Lent Term: 9 January – 24 March Summer Term: 24 April – 9 June For those departments that operate them, School Reading Weeks are the weeks beginning 31 October 2016 and 13 February 2017.	The semester 2 at ANU is from July to November., the semester 1 is from February to June. (Students must arrive on campus by 20 July 2017.)	【April Enrollment】 Begin at GraSPP for S term - 1 full year (Sep to May) at Sciences Po - end in A term of 2nd year at GraSPP. 【September Enrollment】 Begin at Sciences Po for 1 full year and complete their 2nd year at GraSPP.
<p>*Applicable <u>except Sciences Po.</u>*</p> <p>(A) 1st year Autumn Term & Spring Term at UT (for 1 year) → 2nd year Autumn Term & Spring Term at the destination university (for 1 year), graduating in May or June. (Total 2 years)</p> <p>(B) 1st year Spring Term to 2nd year Spring Term at UT (for 1.5 year) → 2nd year Autumn Term & Spring Term at the destination university (for 1 year), graduating in May/June or March. (Total 2.5 or 3 years, Note: need internal procedure to graduate in 2.5 years)</p> <p>Note: GraSPP does not recommend to complete Double Degree program, starting his or her 1st year Autumn Term at UT (for 1 semester) → 1st year Autumn Term & Spring Term at the destination university (for 1 year) → 2nd year Autumn Term return to UT (for 1 semester), graduating in March. (Total 2 years); however, please contact International Affairs Office for more details. ※To apply for HSoG and LSE, students must have enrolled at GraSPP for a full year and completed all the core subjects and/or certain numbers of credits.</p>						

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Costs	As stated above, tuition fees are required to be paid to the destination university. However, all accommodation, living and insurance fees etc, that are incurred during the double degree program period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly among locations.					
Programs	Master of Public Administration (MPA) Master of International Affairs (MIA)	Master of Public Policy, Lee Kuan Yew School of Public Policy	Master of Public Policy (MPP)	Master of Public Administration (MPA), LSE Institute of Public Affairs	Master of Public Policy (MPP) Master of Public Administration (MPA)	Master of Public Policy (MPP), Sciences Po.
	https://sipa.columbia.edu/academics/programs/mia-mpa-prospective-students	http://www.spp.nus.edu.sg/Master_Public_Policy.aspx	http://www.hertie-school.org/mpp/	http://www.lse.ac.uk/IPA/Home.aspx	https://crawford.anu.edu.au/study/graduate-degrees	http://www.sciencespo.fr/public/en/content/master-public-policy
Housing internet resources	Students can apply for on-campus apartment on line through University Apartment Housing (UAH). Also, the Columbia Off-Campus Housing Assistance Office (OCHA) is an important resource for finding non-university housing near campus or in other parts of the city.	Entrance into student accommodation is decided by a lottery. Share house student accommodation is also available close to campus. Dormitory prices are usually between 60,000~70,000 yen. Both of the abovementioned types of accommodation are in high demand and are usually difficult to gain entrance into.	There is no student dormitory available, so students have to look for housing on their own. Please begin searching from the site below.	The LSE residential services office allocates over 4000 places across 17 locations in the centre of London. As for the residence halls, a range of contract lengths from 30 weeks to 50 weeks in LSE halls are provided to suit the varying needs of students. Fees also varies depending on the room type, single or double, locations, or other factors; for the AY 2015-2016 it appears to range from 400,000 to 800,000 yen for 30 weeks contracts.	Students have a number of accommodation options, including graduate residences on campus, off-campus ANU rental properties and private rental properties. The University's on-campus residences and rental properties are in high demand, and accommodation cannot be guaranteed. Students are therefore advised to investigate private accommodation as well. Weekly accommodation prices are approximately: On campus self-catered \$180-\$230 On campus catered \$330-\$345 Off campus \$150-\$350	As there is no dormitory at Sciences Po., students have to look for housing on their own. Please begin searching from the site below. For student visa application, you need to have a proof of housing; therefore, we strongly recommend have a housing determined by late May.
	https://sipa.columbia.edu/students/student-life-community/housing	https://sites.google.com/site/collegegrreenhostel/home	http://www.hertie-school.org/campus/student-services/housing/	http://www.lse.ac.uk/lifeAtLSE/accommodation/forStudents/home.aspx	https://crawford.anu.edu.au/study/student-life/accommodation-living-costs	http://www.sciencespo.fr/public/en/content/master-public-policy
Academic Calendar	http://bulletin.columbia.edu/sipa/registration/academic-calendar/	http://lkyspp.nus.edu.sg/admissions/graduate-programmes/master-in-public-policy-mpp/mpp-curriculum/	http://www.hertie-school.org/campus/student-services/incoming-students/academic-calendar/	http://lisedesignunit.com/GraduateProspectus2015/	http://www.anu.edu.au/directories/university-calendar	http://formation.sciencespo.fr/en/contenu/university-calendar