Form #4

Checklist

Please enclose application documents in order of below.

☐1. Checklist (Form#4)

☐2. Application Form (Form #1)

☐3. Three clear photographs of your face (30 X 40 mm) *

*Please paste one onto the Form #1.

☐4. Two Letters of Reference with Form #2

Letter of Reference and Form #2 (One)

☐with this envelope ☐to be sent directly from the Referee

Letter of Reference and Form #2 (Two)

☐with this envelope ☐to be sent directly from the Referee

** Please check with the referees that the letter and Form #2 are enclosed in the same envelope.*

☐5. Research Proposal (Form #3)

☐6. An Original Copy of Official Proof of Graduation certified with the seal/stamp of the university

☐7. All Original Copies of Official Transcripts certified with the seal/stamp of the university

☐8. Master's Thesis or its equivalent (4 copies)

☐9. Summary of the Master's Thesis or its equivalent (4 copies)

☐10. A Photocopy of Your Passport Photo Page (Japanese nationals do not need to submit this.)

☐11. Receipt for remittance of Examination Fee (Japanese government (MEXT) scholarship students and applicants who ***are expect to*** obtain a Master's or a professional degree from the University of Tokyo in September 2019 (for September 2019 enrollment) or in March, 2020 (for April 2020 enrollment) do not need to pay the Examination Fee.)

<Confirmation>

☐ Have you electrically sent the Form #1 to the Admissions Office by email?

(Photo does not need to be attached.)

☐ Have you ordered the testing organization to send the TOEFL or IELTS Official Score Report to the school **BEFORE** sending your application package?

(The date you ordered (mm/dd/yyyy):)

☐ Have you ordered the ETS to send a GRE (Graduate Record Examinations) General Test Official Score Report to the school **BEFORE** sending your application package?

(The date you ordered (mm/dd/yyyy):)

I certify that to the best of my knowledge all information given in this Application Form and all its supporting documentation are correct and complete, and I understand that any omission or misinformation concerning enrollment in colleges or universities may invalidate my admission or result in dismissal.

Signature _____ Date _____