

September 29, 2016

Application and Selection Procedure

CASE STUDY (INTERNATIONAL FIELD WORKSHOP) in A2 Term 2016

This memorandum is designed to provide prospective applicants for Case Study (International Field Workshop) with information on the application and selection procedure. The field workshop is *tentatively* scheduled for a period from January 29 to February 5, 2017. Please find attached the course syllabus and the diary of IFW in 2016.

In order to help you better understand the objective and procedure, **an information session will be held from 18:45 to 20:00 on Friday, October 7 in Room 710 in Administration Bureau Building 2 on Hongo Campus.**

Those who want to register for this course should submit an essay as instructed as follows. Only those who have passed selection process based on the essay, and interview as needed, are allowed to register. Students who have participated in the past IFWs could apply again and might be admitted, but will not earn credits.

Please choose one of the target organizations on a list to be made available after the information session on October 7 and make a proposal on how you will plan to organize a discussion session on a particular subject with professionals at the organization you select. You might want to make a proposal for more than one organization, but within the essay's word limit.

1. The essay (your proposal) should define what to be discussed as well as how to organize the session, and explain the motivation behind your proposal. Please include description on your academic interests and strengths as well as implications of the activities for your future career goal. Also, please indicate whether you are interested in a future internship opportunity at the organization you select.
2. The length of the essay should be **no more than 600 words (12-point font size in A4 paper) in two pages or less**. Please make sure to follow this limit—otherwise, the essay will not be accepted.
3. Please submit your essay **together with your CV** by e-mail to the following addresses with the subject line starting with "IFW2016A2" and your family name (for example, Subject: IFW2016A2: Nishizawa).

TO: GSDM Office <gsdm-ppoffice@pp.u-tokyo.ac.jp>

CC: Toshiro Nishizawa <tnishizawa@pp.u-tokyo.ac.jp>

4. The deadline for the submission is **17:00 on Friday, October 14 (Tokyo time)**.

Please note that important factors considered in evaluating the essay are:

- ✓ how the applicant ties his/her academic interest to the subject to be discussed;
- ✓ how the applicant could make the good use of the proposed activity to help achieve her/his future career goal;
- ✓ how the essay reveals the applicant's maturity, professional knowledge, communication skills and leadership potential; and
- ✓ *most importantly*, how the proposed subject and activities attract attention and interest of professionals at the organization you select.

Instructor: Prof. Toshiro Nishizawa

GSDM Program Support Coordinator: Ms. Junko Okuhara



Case Study (International Field Workshop)

Course No. 5140730-2
A2 Term 2016 (intensive)
January 29-February 5, 2017

In order to take this course, students need to pass a pre-registration screening scheduled for October while the course registration period for A2 courses is from Monday, November 28 to Friday, December 2, 2017. An information session on this course will be held on Friday, October 7, 2016 (to be confirmed on the Student Bulletin Board). Those who want to register for this course will be asked to submit an essay as instructed separately and only those who have passed selection process based on the essay will be allowed to register. The number of students allowed to participate will be limited to up to about ten due to the nature of the course involving a series of intensive on-site discussions. Students should check with the graduate school or program they are enrolled in whether financial support would be available. Please note that the course grades will be available only after Monday, February 13, 2017.

COURSE SYLLABUS

Dates: January 29-February 5 (tentative)
 Instructor: Toshiro NISHIZAWA, Project Professor (practitioner faculty member)
http://gsdm.u-tokyo.ac.jp/en/curriculum_coach_Toshiro_Nishizawa.html
 Assisted by Ms. Junko OKUHARA, GSDM Program Support Coordinator
 Credits: 2 credits
 Language: English
 Office: Room 624, 6th floor, Administration Bureau Building 2
 Office hours: By appointment
 Contact info: tnishizawa@pp.u-tokyo.ac.jp; 03-5841-1343

Please feel free to send me e-mails with any question about the course or if you want to make an appointment. To help me not to miss your incoming e-mails, **please start the subject line with "5140730-2" (Course No.) when you send e-mails.*

1. Objectives

This course will aim to motivate students to seek ways to collaborate with diverse stakeholders in the international fora by offering opportunities to exchange views with senior officials, management staff and experts in government agencies, international

organizations, global business entities, NPOs, and research institutions located in the United States. Planning and participating in discussion sessions with such professionals are expected to help students to identify today's societal challenges from global perspectives and to design solutions in line with the concept of the Global Leader Program for Social Design and Management (GSDM) [<http://gsdm.u-tokyo.ac.jp/en/>].

2. Schedule

The field workshop is tentatively scheduled for a period from Sunday, January 29 to Sunday, February 5, 2017 to visit Washington DC and New York. Our target organizations include those listed as follows, but will be determined based on student interests and proposals.

Those who want to register for this course will be asked to submit an essay as instructed separately and only those who have passed selection process based on the essay will be allowed to register. Essays should be written as a proposal on subject and activities *well-designed to appeal to professionals* at the target organization and *attractive enough for them to accept our visit*.

A tentative schedule with target organizations is as follows.

January 29, Sun	Tokyo to Washington, D.C.
January 30, Mon	Washington, D.C.
January 31, Tue	Washington, D.C.
February 1, Wed	Washington, D.C.
February 2, Thu	Washington, D.C. to New York
February 3, Fri	New York
February 4, Sat	New York to Tokyo
February 5, Sun	Arrive in Tokyo

3. Teaching methods

This course is organized as a series of meetings and discussion sessions with senior officials, management staff and experts in government agencies, international organizations, global business entities, NPOs, and research institutions located in the United States. Active participation in discussion is expected based on student different backgrounds, life-experiences, specialized knowledge and skills. The working language is English.

Each student is required to submit a report with no more than 1,200 words (A4 size) by Friday, February 10, 2017.

The report should be well organized and articulated with a focus on *your thoughts on how you could fill the gap between your own specialized knowledge/skills and the social demand, based on discussion during the field workshop*. Also, the report should propose an action plan to achieve your professional goal in line with your expressed thoughts. You should minimize a description of your own research and discuss how an interdisciplinary

approach could potentially maximize the value of your own research in addressing challenges in the real world.

4. Course requirements and grading

The course grade will be based on:

Preparation 20%

Participation 50%

Individual report 30%

5. Course materials

None

September 29, 2016

DIARY OF INTERNATIONAL FIELD WORKSHOPS IN 2016

IFW in Asia (August 16-27, 2016)

Wednesday, August 17 in Bangalore

Infosys

Bangalore Political Action Committee (B.PAC)

Thursday, August 18 in Bangalore

The Akshaya Patra Foundation

Friday, August 19 in Delhi

Indian Council for Research on International Economic Relations (ICRIER)

Japan International Cooperation Agency (JICA) India Office

Monday, August 22 in Singapore

World Bank Singapore Office

National University of Singapore Satellite Program

Tuesday, August 23 in Jakarta

Economic Research Institute for ASEAN and East Asia (ERIA)

Thursday, August 25 in Manila

Asian Development Bank (ADB)

Southeast Asian Fisheries Development Center/Aquaculture Department
(SEAFDEC/AQD)

Friday, August 26 in Manila

ADB

Philippine Institute for Development Studies (PIDS)

IFW in the United States (January 24-31, 2016)

Monday, January 25 in Washington, D.C.

Space X

Tuesday, January 26 in Washington, D.C.

Space Policy Institute, The George Washington University

Wednesday, January 27 in Washington, D.C.

The World Bank

The Brookings Institution

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Thursday, January 28 in New York

Friday, January 29 in New York

United Nations

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¶ Visits to International Monetary Fund (IMF) and National Institutes of Health (NIH) were cancelled due to adverse weather conditions.