

**Application Guidelines  
for the Educational Exchange Programme  
with United Nations University,  
Institute for the Advanced Study of Sustainability (UNU-IAS)  
the Spring Semester AY2017**

GraSPP and UNU-IAS concluded the MoU in March, 2016 and have launched the Educational Exchange Programme. The program enables GraSPP students to study and to take credits at UNU-IAS without paying tuition.

**I. Outline**

- Among courses offered by UNU-IAS, GraSPP students can register **five** courses\* at maximum. Course credits and grades will be awarded to students who successfully complete courses by UNU-IAS.

\* The number of courses which students can register is subject to change.

-The spring semester AY2017 at UNU-IAS lasts from 3 April, 2017 to 14 July, 2017.

**II. Requirements for Eligibility**

GraSPP full-time students in either Master's Program or Ph.D Program

\* Special Auditors/ Specially Registered Students/ Research Students are NOT eligible

**III. Application Procedure**

Application documents (see IV. Application Forms and Supporting Documents) must be submitted to the GraSPP Graduate School Office **by Monday 13 February, 2017 5pm.**

**IV. Application Forms and Supporting Documents**

**1. Application Form (Form#1)**

\* Courses you wish to take at UNU-IAS should be chosen from the course list for Spring 2016 which is available at the UNU web site, because courses in the spring semester AY2017 have not been announced by UNU-IAS yet.

UNU-IAS Online learning site: <http://postgraduate.ias.unu.edu/courses/>

UNU-IAS Courses>MsC Courses (regular)>Spring 2016:

<http://postgraduate.ias.unu.edu/courses/course/index.php?categoryid=34>

**2. Statement of Purpose (Form#2)**

### **3. A copy of transcript in English**

\* Those who have not yet taken any grades/credits at GraSPP are required to submit a copy of transcript issued by the university from which you earned your bachelor degree.

### **4. A copy of TOEFL or IELTS score report**

\* Students who were exempted from submitting a score report at the time of admission to GraSPP do not need to submit this document.

## **V. Schedule for Screening**

**Application due: Monday, 13 February, 2017 5pm.**

**Notification of candidates to be interviewed by e-mail: The third week of February**

**Interview: late February – beginning of March**

**Notification of successful candidates by e-mail: Friday, 17 March**

Note:

Those who will be selected as a successful candidate should complete registration procedures in accordance with UNU-IAS's instructions.

## **VI. Miscellaneous**

- Courses in the spring semester AY2017 have not been announced by UNU-IAS yet. As the course list and course contents are subject to change from the ones for AY2016, students cannot always take courses at UNU-IAS as they wish at the time of application.

- If students would like to transfer credits from UNU-IAS to GraSPP, they need to apply for the credit accreditation separately. Course credits taken at UNU-IAS may be transferable to GraSPP. Those who wish to transfer credits are required to contact the GraSPP Graduate School Office after UNU-IAS courses start.