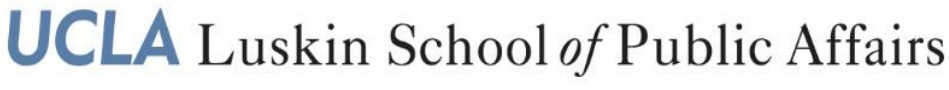


AY 2018 Graduate School of Public Policy – Overseas Exchange Program Guideline

*WB, ADB, IMF scholars are not eligible to apply.
 ** For more details, please check the following website: http://www.pp.u-tokyo.ac.jp/international/fe_program.htm

Exchange partner	 Luskin School of Public Affairs University of California, Los Angeles (UCLA) https://luskin.ucla.edu/
Location	California, USA
Application period	22 June 2018 (12 p.m.) strictly observed
Quota	up to 3 applicants
Exchange period	2019. 1 ~ 2019. 3 (2019 Winter Quarter)
Status at UT	Exchange Students
Status at destination	Special audit student (non-degree student)
Tuition fees	Fees payable to the University of Tokyo and are not due at the destination university
Credit transfer	Students will be required to earn minimum of 12 units during their exchange study; Students can gain certification of no more than twenty-three credit points whilst their status at UT is 'exchange'
Scholarships	1. Go Global Scholarships for the 2018 Short (3 month-1 year) Study Abroad Scholarships 2. Student exchange support program – Scholarship for short-term study abroad (JASSO) (TBC) 3. Graduate School of Public Policy – Academic endowment scholarship program **Available upon eligibility determination
Application requirements	※TOEFL score of at least 85 iBT is required for exchange program applicants at the GraSPP's paper screening stage. ① You must be a full-time student enrolled at GraSPP. ② You must meet the UCLA Graduate Division's minimum requirements of iBT 87 on TOEFL or 7.0 on IELTS by the time of applying to UCLA.
Documents to be submitted to GraSPP	①Overseas exchange program application form and Personal Statement of Interest (500 to 1000 words). ②TOEFL score certificate (either an original or a photocopy) The test has to be taken within the past two years. ③an English academic transcript (an original) ④CV/Resume **Successful applicants will be notified directly regarding other required documents to submit to the destination university, if any.
Application submission	Applications are to be submitted electronically to: E-mail: exchange@pp.u-tokyo.ac.jp The University of Tokyo, Graduate School of Public Policy Graduate School Office, The University of Tokyo, International Affairs Office: Room 1314, exchange program coordinator (Note) Please enter "2018 Winter Exchange Study Application (Your first name FAMILY NAME)" in the subject line of the email
Enquiries	Please direct all enquiries to the International Affairs office, exchange program coordinator: exchange@pp.u-tokyo.ac.jp or 03-5841-0220
Schedule (subject to change)	Application Due: Fri 22 June 2018 by Noon (Strictly Observed) Document screening & GraSPP interview: late June to early July ※Interview will be conducted either of the following dates: July 5th or 6th. Detailed schedule will be informed to the successful applicants via e-mail by 2-3 days before the interview. GraSPP preliminary announcement of successful applicants and nomination to UCLA Luskin: mid July UCLA Luskin final announcement of successful applicants: late July UCLA Luskin offer of acceptance due: 30th of July UCLA Luskin admission procedures/paperwork: by mid August UCLA Luskin Winter registration period: 1st of Sep – 1st of Oct Visa application, etc.: August to December Departure: on or around 20th of December Orientation period: 2nd – 6th of January Classes commence: 7th of January
Destination university information	
Brief Overview	Founded in 1994, UCLA Luskin incorporates the best practices in scholarship, research, and teaching in the fields of social work, urban and regional planning, and policymaking. The unique intersection of these disciplines within one school allows for academic cross-collaboration and a graduate education that values diverse perspectives at the macro- and micro- organizational levels. Graduates of the master's and doctoral programs are well prepared to take leadership roles and effect change as practitioners, researchers, and policymakers in the public, private, and non-governmental sectors. <u>PUBLIC POLICY DEPARTMENT</u> The UCLA Department of Public Policy take people who are passionate about making a difference in the world and give them the tools they need to do so. Our master's program combines the best of rigorous policy education with a flexibility and responsiveness that enables us to remain relevant in a rapidly changing world. A career in public service is no longer limited to working in government. By giving students a diversified tool kit of quantitative and analytical skills and the flexibility to design their own program of study— while drawing on all the resources of one of the world's top research universities — we produce graduates who are equipped to become real leaders in policy making, wherever that process takes place.
Website	https://luskin.ucla.edu/public-policy/
Objectives and conditions of the exchange	①This exchange program is for students enrolled in the Graduate School for Public Policy. Furthermore, this program is strictly for those who already have a fundamental grasp of academic concepts and theories pertaining to their studies and who also have a high proficiency in English and who also wish to use those skills to study in a different academic environment to that of the University of Tokyo. It is therefore <i>NOT</i> to be viewed as just an opportunity to improve one's English. Students should bear this in mind when considering an application. The main prerequisites for application are a score of 87 or higher on iBT TOEFL examination (or 7.0 on IELTS) and a fundamental understanding of both micro and macroeconomics as evidenced by the successful completion of the relevant courses in either the student's undergraduate or graduate degrees. Note that the latter prerequisite is also a requirement for graduating from GraSPP. ②Even upon meeting all of the above requirements, if the destination university decides that the applicant must take supplemental classes to meet their minimum requirements, not only will the applicant be obliged to enrol in all such classes but they must also pay for all related expenses. ③Entry procedures at the destination university, visa applications, accommodation, application for credit transfers, and all other procedures and preparations relating to the exchange are the sole responsibility of the applicant. ④All other costs incurred that are not directly related to the exchange are the sole responsibility of the applicant. ⑤There will be screening from the destination universities' committee, therefore it does not mean all GraSPP nomination will be accepted by the destination universities.
Academic prerequisites	By the time for dispatching, it is preferred to take the following courses: Micro for Public Policy or Microeconomics, and Macro for Public Policy or Macroeconomics, and Statistics.
Status at destination university and tuition fees	This exchange program allows students to study abroad at one of the partner universities whilst maintaining the status of 'exchange' at the University of Tokyo. A special, non-degree audit student status will be applied at the destination university. As stated above, tuition fees are only payable to the University of Tokyo and not to the destination university. If a student goes on exchange to another university whilst on a 'leave of absence' from the University of Tokyo, they will also be exempt from tuition fees. However, the time spent on leave of absence will not be counted towards their degree.
Credit transfers	Credit transfers are to be applied for by the returning exchange students after their arrival back at the University of Tokyo. Class content, class time, and credits received at the destination university will all be considered when deciding upon the transfer of credits. Please be aware that not all credits applied for will be transferred. Students should schedule their exchange bearing in mind their graduation requirements. It is strongly advised that students, upon deciding which courses that they will enrol in at the destination university, verify whether or not credits for such courses can be transferred before their departure. At present, credit transfers for some Basic, Topics, and Establishment courses are possible.
Period of exchange	The maximum exchange period is a quarter. UCLA Luskin's winter quarter classes commence in the beginning of January and continue until late March. Please refer to the below website for further information.
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.
Program	Master of Public Policy (MPP)
Websites	https://luskin.ucla.edu/public-policy/academic-programs/
Housing	UCLA does not provide accommodations for students. Students are responsible to find housing on their own. UCLA Luskin School of Public Affairs, Department of Public Policy can provide students with information and resources regarding housing, but we do have any affiliations.
Website	https://housing.ucla.edu/