

Course Memorandum

April 21, 2013

Course: Case Study—Public-Private Partnerships: Theory, Practice, and Cases

Course No. 5140489 Summer 2013

Instructor: Toshiro Nishizawa

Subject: Clarification on Assignments

Dear Students,

In response to inquiries by some students, I would like to clarify how you should submit the required assignments as follows:

1. **A printed copy (hard copy)** of the article or paper of your interest that you find after searching the website and other information sources should be **submitted to both Nishizawa and Miko on Day 5 (April 22)**. Please make sure that your name is shown on the copy. If you are not able to submit a hard copy due to your absence from class on Day 5, submission of an electronic copy to both Nishizawa and Miko is acceptable by Day 5.
2. **An electronic copy (soft copy)** of a short summary (**up to 200 words**) of whatever subjects on PPPs which you are interested in as candidate topics tentatively for your presentation and paper should be **submitted to both Nishizawa and Miko by Day 5 (April 22)**. Please find attached again a sample form to be used for this assignment. All the summaries will be shared among the students to help you find issues of common interest and form groups.

Best regards,

Toshiro Nishizawa

Attachment

You are required to submit on Day 5 (April 22) a short summary (up to 200 words) of whatever subjects on PPPs you are interested in as candidate topics tentatively for your presentation and paper. All the summaries will be shared among the students to help you find issues of common interest and form groups.

Guidelines for a short summary

1. In Microsoft Word
2. Font type and size: Times New Roman, 12 points
3. Size of the paper: A4 size (210mm x 297mm)
4. Top, bottom, left, and right margins: 25mm

SAMPLE FORM (you can use this)

Student number:

Year:

Full name:

Nationality (optional):

Summary (up to 200 words)