

AY 2017 Graduate School of Public Policy – Overseas Exchange Program Guideline

*WB, ADB, IMF scholars are not eligible to apply.
 ** For more details, please check the following website. <http://www.pp.u-tokyo.ac.jp/en/education/double-degree-program/>

Objectives and conditions of the exchange	① This exchange program is for students enrolled in the Graduate School for Public Policy; however, students who will be enrolling in GraSPP in the coming academic year may also apply. Furthermore, this program is strictly for those who already have a fundamental grasp of academic concepts and theories pertaining to their studies and who also have high proficiency in English and who also wish to use those skills to study in a different academic environment to that of the University of Tokyo. It is therefore <i>NOT</i> to be viewed as just an opportunity to improve one's English. Students should bear this in mind when considering an application. The main prerequisites for application are a score of 90 or higher on iBT TOEFL examination and a fundamental understanding of both micro and macroeconomics as evidenced by the successful completion of the relevant courses in either the student's undergraduate or graduate degrees. Note that the latter prerequisite is also a requirement for graduating from GraSPP (MPP/JP). ② Even upon meeting all of the above requirements, if the destination university decides that the applicant must take supplemental classes to meet their minimum requirements, not only will the applicant be obliged to enrol in all such classes but they must also pay for all related expenses. ③ Entry procedures at the destination university, visa applications, accommodation, application for credit transfers, and all other procedures and preparations relating to the exchange are the sole responsibility of the applicant. ④ All other costs incurred that are not directly related to the exchange are the sole responsibility of the applicant. ⑤ There will be screening from the destination universities' committee, therefore it does not mean all GraSPP nomination will be accepted by the destination universities.
Academic prerequisites	By the time for dispatching, it is preferred to take the following courses: Micro for Public Policy or Microeconomics, and Macro for Public Policy or Macroeconomics, and Statistics.
Application requirements	※ TOEFL score of at least 85 iBT (or IELTS score of 6.5) is required for exchange program applicants at the GraSPP's paper screening stage. ① You must be a full-time student enrolled at GraSPP. ② You must have equivalent or higher iBT scores than 90 on TOEFL by the time of departure. ※ Review each school's guideline carefully
Status at destination university and tuition fees	This exchange program allows students to study abroad at one of the partner universities whilst maintaining the status of 'exchange' at the University of Tokyo. A special, non-degree audit student status will be applied at the destination university. As stated above, tuition fees are only payable to the University of Tokyo and not to the destination university. If a student goes on exchange to another university whilst on a 'leave of absence' from the University of Tokyo, they will also be exempt from tuition fees. However, the time spent on leave of absence will not be counted towards their degree.
Credit transfers	Credit transfers are to be applied for by the returning exchange students after their arrival back at the University of Tokyo. Class content, class time, and credits received at the destination university will all be considered when deciding upon the transfer of credits. Please be aware that not all credits applied for will be transferred. Students should schedule their exchange bearing in mind their graduation requirements. It is strongly advised that students, upon deciding which courses that they will enrol in at the destination university, verify whether or not credits for such courses can be transferred before their departure. At present, credit transfers for some Basic, Topics, and Establishment courses are possible.
Scholarships	1. The University of Tokyo International Relations Institution of Students scholarship 2. Student exchange support program – Scholarship for short-term study abroad (JASSO) (TBC) 3. Graduate School of Public Policy – Academic endowment scholarship program ※ Available upon eligibility determination
Documents to be submitted to GraSPP	① Overseas exchange program application form and Personal Statement (500 to 1000 words). ② TOEFL score (or IELTS score) certificate in any of the following format: an original, a photocopy, or a screen shot. The test has to be taken within the past two years. ③ Successful applicants of the interview stage at GraSPP must prepare an official academic transcript in English and a letter of recommendation from a GraSPP professor for submission. ※ Successful applicants will be notified directly regarding other required documents to submit to the destination university.
Application submission	Applications are to be submitted electronically to: E-mail: exchange@pp.u-tokyo.ac.jp The University of Tokyo, Graduate School of Public Policy Graduate School Office, The University of Tokyo, International Affairs Office: Room 629, exchange program coordinator Note) Please enter "2016 Exchange Study Application (Your first name FAMILY NAME)" in the subject line of the email
Enquiries	Please direct all enquiries to the International Affairs office, exchange program coordinator: exchange@pp.u-tokyo.ac.jp or 03-5841-0220
Schedule (subject to change)	Application Due (except FGV①): Sun 20 Nov 2016 Document screening & GraSPP interview: December 7th – 9th (tentative) ※ Interview date will be informed to the successful applicants via e-mail by 2-3 days before the interview. GraSPP preliminary announcement of successful applicants: mid December Destination university document submission: by late February

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Exchange partner	 
Location	Jouy-en-Josas Cedex, France
Application Requirement(s)	*Those with professional experiences are preferable
Quota	1 ~ 2 applicants
Exchange period *Subject to change depending on number of successful applicants	①2017. 9 ~ 2017. 12 (2017 Fall Semester) ②2017. 9 ~ 2017. 5 (Academic Year 2017-2018)
Brief Overview	Founded in 1881 by the Paris Chamber of Commerce and Industry, HEC Paris specializes in education and research in management sciences. As a leading academic institution in Europe and worldwide, HEC Paris offers a complete and unique range of education programs for students and leaders. HEC Paris has a permanent faculty of 110 professors, 4,000 students and over 8,500 managers in executive education programs every year. HEC Paris' mission is twofold: training the global leaders of tomorrow, and taking an active part in the production of knowledge on management. HEC Paris ambitions to train high potential individuals, capable of becoming architects of a responsible world. What makes HEC unique is its conviction shared by the HEC Community: knowledge determines the freedom and entrepreneurship required for a better world. This conviction is affirmed with our motto "The more you know, the more you dare". This mission is based on two pillars: a rigorous research environment and close connections to the corporate world. The combination of high quality research, underlying the pedagogical innovation at HEC Paris, and close corporate connections, gives the HEC community the necessary tools and background to challenge established rules and to invent the new social and economic paradigms of tomorrow's world, rather than simply reproduce them. http://www.hec.edu/
Website	
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The maximum exchange period is a year. HEC autumn semester classes commence in the first week of September and continue until December. Spring Semester classes commence in the first week of February and finish in May. Please refer to the below website for further information.
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.
Program	International Exchange Non Degree Programs
	http://www.hec.edu/Masters-programs/Non-degree-programs/Visiting-student-programs/Students-from-partner-institutions/Information-for-Incoming-Exchange-Students
Housing	HEC provides on campus accommodations and will provide a list of off campus solutions. Priority is given to international students and places will be distributed on a first come first serve basis. Estimated costs: ① Rooms with shared bathroom (between 2 rooms) – from 450€ (appx. 65,700JPY)/ month ② Apartments share by two students – 680€ (99,280JPY)/month ③ Rooms with private bathroom and toilets – 580€ (84,680JPY)/month *At the time of entry, refundable deposit of 430€ (62,780JPY) & non refundable processing fee of 175€ (25,550JPY) will also be charged.
Website	http://www.hec.edu/Masters-programs/Campus/Accommodation

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Exchange partner	  National University of Singapore (NUS), Lee Kuan Yew School of Public Policy (LKYSPP) 	
Location	Singapore	
Application Requirements	*You must have equivalent or higher scores in the following test: TOEFL iBT 93 (desirable), iBT 90 (minimum) *You must have completed the introductory microeconomics course	
Quota	1 ~ 2 applicants	
Exchange period	①2017.8 ~ 2017.12 (Semester One 2017)	
Brief Overview	LKY-SPP is a part of the National University of Singapore, a world-class university consistently ranked among the best in Asia and the world. In 2014, QS awarded the National University of Singapore as the top university in Asia, and number 22 in the world. LKY-SPP provides students with opportunities to learn not only from the classroom, the faculty, visiting scholars and practitioners, but equally through interaction and exchange with their fellow classmates. With almost 400 students from over 50 countries and skilled in various policy disciplines of government, civil society, media, law, and medicine, the School offers classroom experiences that are unmatched in their diversity and dynamism.	
Website	http://www.spp.nus.edu.sg/	
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The exchange period is five months. The autumn semester at LKY-SPP is from August to December. Please refer to the below website for further information.	
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.	
Program	Master of Public Policy, Lee Kuan Yew School of Public Policy	
Academic Calendar	http://www.spp.nus.edu.sg/Master Public Policy.aspx http://lkyspp.nus.edu.sg/admissions/graduate-programmes/master-in-public-policy-mpp/mpp-curriculum/	
Housing	Entrance into student accommodation is decided by a lottery. Share house student accommodation is also available close to campus. Dormitory prices are usually between 60,000~70,000 yen. Both of the aforementioned types of accommodation are in high demand and are usually difficult to gain entrance into.	
Website	https://sites.google.com/site/collegegreenhostel/home	

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Exchange partner	  Hertie School of Governance Hertie School of Governance (HSoG)
Location	Berlin, Germany
Application Requirements	*You must have equivalent or higher scores in the following tests: TOEFL iBT 100, iBT 96 (minimum). *Those with professional experiences are preferable. *You must have completed the GraSPP core courses → strengthen the fundamentals, particularly an area of statistics, is recommended!
Quota	1 ~ 2 applicants
Exchange period	①2017.9 ~ 2018.1 (Fall Term 2017)
Brief Overview	The Hertie School of Governance is a private university, founded by the Hertie Foundation in 2003. The Hertie School of Governance is Germany's first professional school of public policy. It was commended by the Berlin government in 2005 for being an institution of exceptionally high education. It is regarded as one of Europe's elite universities and a leading policy school in the world. Half of the students in the Hertie School come from abroad. According to former students who have done their exchange studies at Hertie, the class size is relatively small, proximity to professors is close, classes consist of very diversified students body from worldwide prestigious universities (e.g. LSE, Columbia, UCLA), and there are frequent guest speakers/lectures in class.
Website	http://www.hertie-school.org/home.php?nav_id=363
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The maximum exchange period is six months. HSoG autumn semester classes commence in the first week of September and continue until December. Please refer to the below website for further information.
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations. Based on students reports, living cost in Berlin is relatively low, student discounts apply to many local spots (e.g. museums), and thus it is basically easy to live.
Program	Master of Public Policy (MPP)
Academic Calendar	http://www.hertie-school.org/mpp/
Housing	There is no student dormitory available, so student have to look for housing on their own. Please begin researching. For your reference, please find the website below.
Website	http://www.hertie-school.org/campus/student-services/housing/

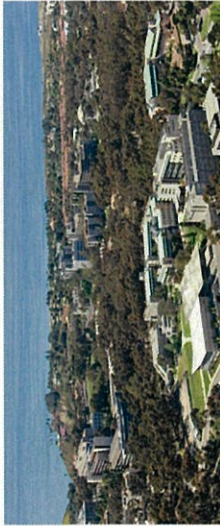
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Exchange partner	  SciencesPo SCHOOL OF PUBLIC AFFAIRS Sciences Po
Location	Paris, France
Quota	1 ~ 2 applicants
Exchange period *Subject to change depending on number of successful applicants	①2017.9 ~ 2018.1 (Semester One 2017) ②2017.9~ 2018.5 (Academic Year 2017~2018)
Brief Overview	Sciences Po is a Grandes Écoles, a unique French system of higher education specifically created by the government in order to educate the countries' brightest students. Of the nine schools that make up Sciences Po, Paris is the oldest and has produced many of the past French Presidents and focuses primarily on educating the next generation of elite public servants. Sciences Po offers English only degrees in their MPP (Master in Public Policy) and MBA courses on top of the 12 courses offered only in French. Students undertaking classes in the MPP (as most GraSPP students will) that have professional experience and a knowledge of French are most welcome. In 2016, Sciences Po is world ranked in 4 in the field of Politics & International Studies, school is very international (47% international students from 150 countries) and offers interdisciplinary classes/courses, as reported by a former GraSPP student who has done his exchange studies at Sciences Po last year.
Website	http://www.sciencespo.fr/psia/
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The maximum exchange period is one year. Sciences Po autumn semester classes commence in the fourth week of September and continue until December. Spring semester classes commence in the third week of January and finish in May. Please refer to the below website for further information.
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.
Program	Paris School of International Affairs (PSIA)
Academic Calendar	http://www.sciencespo.fr/public/en http://formation.sciences-po.fr/en/contenu/university-calendar
Housing	As there is no dormitory at Sciences Po, students have to look for housing on their own. Please begin researching from the site below. For student visa application, you need to have a proof of housing, therefore, we strongly recommend have a housing determined by late May.
Website	http://www.international.sciences-po.fr/en/living-france

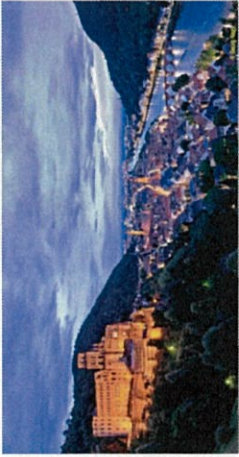
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Exchange partner	   School of GLOBAL POLICY & STRATEGY University of California, San Diego (UCSD) Global Policy and Strategies (GPS)	
Location	California, the United States of America	
Application Requirement(s)	*You must have equivalent or higher scores in the following tests: TOEFL iBT 90 (minimum), iBT100 (desirable)	
Quota	A few applicants	
Exchange period *Subject to change depending on number of successful applicants	①2017.9 ~ 2017.12 (2017 Fall Term) ②2017.9 ~ 2018.3 (2017 Fall and Winter Terms) ③2017.9 ~ 2018.6 (Academic Year 2017~2018)	
Brief Overview	The University of California's leading specialist graduate school focussing on U.S.-Pacific (Asian) relations in the context of international relations. It has become one of the top ten ranked graduate schools in the Foreign Policy journal in the just under twenty years since its founding and has an interdisciplinary curriculum including international relations, public policy, and management.	
Website	http://ucsd.edu/	
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years.	
Costs	The maximum exchange period is a year (= 3 quarters). GPS autumn trimester classes commence in the fourth week of September and continue until December. Winter trimester classes commence in the January and finish in May. Spring trimester classes are held from late March until June. Please refer to the below websites for further information.	
Program	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.	
Academic Calendar	School of Global Policy and Strategy (GPS) *former IR/PS http://gps.ucsd.edu http://blink.ucsd.edu/instructors/resources/academic/calendars/2017.html	
Housing	There are some different housing options at UCSD. Below is the reference for housing information resources.	
Website	https://hds.ucsd.edu/housing/roomtype.asp	

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Exchange partner	   ASIA AND EUROPE IN A GLOBAL CONTEXT Swiftly Asymmetries in Cultural Flows Graduate Programme for Transcultural Studies (GPTS), M.A. Transcultural Studies, Heidelberg University, Cluster of Excellence "Asia and Europe in a Global Context"	
Location	Heidelberg, Germany	
Application Requirement(s)	*Those with German knowledge and/or proficiency might be advantaged to take more various classes	
Quota	1~2 applicants	
Exchange period *Subject to change depending on number of successful applicants	①2017.9-2018.2 2017 Winter Semester ②2017.09-2018.7 (Academic Year 2016-2018)	
Brief Overview	The Cluster of Excellence "Asia and Europe in a Global Context" at Heidelberg University is established in 2007, and it is part of the Excellence Initiative by the German Federal and State Governments. Heidelberg University is a public research university located in Heidelberg, Baden-Württemberg, Germany. Founded in 1386, it is the oldest university in Germany and was the third university established in the Holy Roman Empire. It is a German Excellence University, as well as a founding member of the League of European Research Universities and the Coimbra Group. Rupert I. Elector Palatine established the university. The university has an emphasis on research and has been associated with 55 Nobel Prize laureates.[11] It is consistently ranked among Europe's top overall universities.	
Website	http://www.uni-heidelberg.de/index_e.html	
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The maximum exchange period is one year. Heidelberg winter semester classes commence in the middle of October and continue until February. Spring semester run from March through July. Please refer to the below website for further information.	
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.	
Program	Cluster of Excellence Asia and Europe in a Global Context Graduate Programme for Transcultural Studies (GPTS) http://www.asia-europe.uni-heidelberg.de/en/about-us.html	
Academic Calendar	http://www.heidelberg.edu/academiclife/calendar	
Housing	Housing Info. 1) "Studentenwerk" The official link is: http://www.studentenwerk.uni-heidelberg.de/ (select English and click on 'Student Housing' > 'In Heidelberg' > 'Studentenwerk Housing') 2) Apart from the student housing offered by Heidelberg University, there is also a privately run boarding house that offers furnished rooms specifically for graduates, lecturers and professors. Their homepage is: http://www.cambridge-court.de/ If students cannot get a University dorm room, this is a very good place as well.	
Website	International students Office: https://www.uni-heidelberg.de/courses/contact/aaa/	

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Exchange partner	   Fundação Getúlio Vargas (FGV) – EAESP
Location	São Paulo, Brazil
Application period	① Sun 6 November *Interview scheduled for 11/15 (Tue) ② same as other partner schools
Quota	1 ~ 2 applicants
Exchange period	① 2017.2 – 2017.6 (2017 1st Semester) *Caution: Application schedule for ① differs from other partner schools. ② 2017.8 – 2017.12 (2017 2nd Semester)
Brief Overview	The Business Administration School of Sao Paulo at the Getúlio Vargas Foundation (FGV/EAESP) was created in 1954, from joint efforts between the government and business community in Brazil, and with the cooperation of Michigan State University. The school was created with the objective of educating people to face the challenges that emerged from a moment of change, which Brazil was going through. EAESP is a school that integrates business practice and is at the frontier of research in Brazil and worldwide, made up of more than 3,000 students, 260 professors, over 100 employees and thousands of alumni. EAESP's leading position in research is demonstrated by the recognized quality of our doctoral programs and national and international collaborations.
Website	http://eaesp.fgvsp.br/
Model exchanges	The below model exchanges provide a guideline for students who wish to go on exchange and yet still complete their GraSPP degree in the standard two years. The exchange period is five months. The first semester classes commence in early February and finish in late June, and the second semester classes commence in early August and finish in mid December. *Students are highly recommended to be on campus at least one week prior to the beginning of classes. Please refer to the below website for further information. An internship (at Mitsubishi Corporation) could be arranged during your exchange period, so please contact International Affairs Office for more details.
Costs	As stated above, tuition fees are to be paid to the University of Tokyo and are not required to be paid at the destination university. However, all accommodation, living and insurance fees, et cetera, that are incurred during the exchange period are the sole responsibility of the applicant. It is strongly recommended that students investigate the associated costs of their exchange as accommodation and living costs vary greatly between locations.
Program	Masters in Public Policy and Management (MPGPP)
Academic Calendar	http://eaesp.fgvsp.br/en/fgv-eaesp-sites
Housing	There is no student dormitory available, so student have to look for housing on their own. However, the International Affairs Office will provide you with housing information as well as consultation to find a safe area/place to stay. Please begin researching. For your reference, please find the website below.
Website	http://eaesp.fgvsp.br/en/courses/doing/accommodation