

# GRADUATE SCHOOL OF PUBLIC POLICY OVERSEAS DOUBLE DEGREE PROGRAM

AY2018 Application Guidelines



## Objectives and Conditions of the exchange

- 1) This Double Degree program is for full-time students enrolled in the Graduate School of Public Policy; however, students who will be enrolling in GraSPP in the coming academic year may also apply. Furthermore, this program is strictly for those who already have a fundamental grasp of academic concepts and theories pertaining to their studies, also have high proficiency in English as well as who to use those skills to study and obtain a degree in a different academic environment to that of the University of Tokyo. It is therefore NOT to be viewed as just an opportunity to improve one's English. Students should bear this in mind when considering to apply. The main prerequisites for application are a score of iBT 100 or higher on TOEFL examination (minimum of 107 for LSE) and a fundamental understanding of both micro and macroeconomic, and/or basic economics and mathematics as evidenced by the successful completion of the relevant courses in either the student's undergraduate or graduate degrees. Note that the latter prerequisite is also a requirement for graduating from GraSPP (MPP/IP).
- 2) Even upon meeting all of the above requirements, if the destination university decides that the applicant must take supplemental classes to meet their minimum requirements, she/he will be obliged to enroll in all such classes at his/her expenses.
- 3) There will be screening from the destination universities committee, therefore it does not mean all GraSPP nomination will be accepted by the destination universities.
- 4) After being selected and nominated to the destination university by GraSPP, it is basically the sole responsibility for each of the applicant to manage the destination university's application, entry procedures, visa applications, accommodation, application for credit transfers, and all other procedures and preparations relating to the double degree program.

## Academic Prerequisites

By the time of dispatching, it is preferable that students have taken the following courses: Micro for Public Policy or Microeconomics, and Macro for Public Policy or Macroeconomics, and Statistics even if it is not necessarily required by the destination University.

## Status at Destination University and Tuition Fees

- This Double Degree program allows students to study abroad at one of the six partner universities. Their status at the destination university will be a "full-time degree student," whilst they will be on 'study abroad' at the University of Tokyo.
- Students will receive two university degrees if they can fulfill all the requirements of both universities.
- Tuition fees during the period of study abroad is payable to the destination university and is exempted at the University of Tokyo in the school term of Autumn 2018 and Spring 2019.  
\*ANU does not apply; tuition fees is payable only to the University of Tokyo for the period of study abroad\*

## Credit Transfers

Students can apply for credit transfer into the equivalent credits at UT for courses taken at their destination university. However, UT reserves the right to assess and approve for the credit transfers depending on the course content, duration and modular credits etc, and not all credits would be approved for credit transfers. Therefore, students are encouraged to build their own study plan carefully, and as soon as you have decided on the courses to take, check with UT to make sure that those courses meet your graduation requirements through the prior credit accreditation system. Upon confirmation of acceptance from the destination university, students are to make their study plans and discuss it with their respective Academic Advisor.

\*Students can gain certification of no more than 23 credit points

## How to Apply

<1<sup>st</sup> step for all applicants>

Submit the following documents to GraSPP:

- Double Degree program application form
- Statement of Purpose (500 up to 1000 words)
- TOEFL/IELTS score certificate (photo copy or screen shot is acceptable)  
\*The test has to be taken within the past two years
- Academic transcripts (an original copy) of either undergraduate school and/or graduate school

※Applications are to be submitted electronically to [exchange@pp.u-tokyo.ac.jp](mailto:exchange@pp.u-tokyo.ac.jp)

Attn. exchange program coordinator, International Affairs Office,  
Graduate School of Public Policy, the University of Tokyo

Subject: “Double Degree/Exchange Program Application, Your Name”

## Application Schedule

**Wed 15 November – Application Due** (late application will not be accepted!)

1<sup>st</sup> to 7<sup>th</sup> December – GraSPP interview

※Interview date will be informed to the successful applicants via e-mail by 2-3 days before the interview.

by 15<sup>th</sup> of December – GraSPP preliminary announcement of successful applicants

<2<sup>nd</sup> step for those who are nominated by GraSPP as successful applicants>

Prepare the following documents to submit to Destination University:

- Up-to-date Official academic transcript(s) in English
- 2-3 Letters of reference
- Curriculum Vitae (CV)
- Personal Statement of Purpose specifically for the destination university

※You will be required to submit the above documents and other required documents, if any, either directly online or through GraSPP Exchange Program Coordinator in late January to early February 2018.

## Scholarships

- The University of Tokyo International Relations Institution of Students Scholarship
- Student exchange support program – Scholarship for long-term study abroad (JASSO)
- Student exchange support program – Scholarship for short-term study abroad (JASSO)
- NSK 財団奨学金 (別添参照) ※For Japanese nationals only

# Columbia University School of International and Public Affairs (SIPA)

New York, U.S.A

<https://sipa.columbia.edu/>

# SIPA

School of International and Public Affairs  
Columbia University

- is the world's most global public policy school with a focus on issue realms that increasingly occupy a transnational space and implicate a global commons, global public goods, and challenges of global collective action.
- offers Master of International Affairs (MIA) degree and Master of Public Administration (MPA) degree—both curricula develop professionals who understand complex transnational issues and can manage real-world organizations.

## 【Application Requirements】

- Must have equivalent or higher score of iBT 100
- Must have completed both of the introductory micro and macroeconomics courses
- GRE score is required (by Feb 2018)
- Professional experiences are valued

## 【Application Schedule】

- mid to late February: Online application due
- early March: Final announcement of successful applicants
- March to July: Application for visa, housing, etc
- late July for 3 weeks: \*ALP program: English for Professional Purposes, International and Public Affairs
- late August: Orientation
- early September: Classes commence  
(academic calendar web URL)

## 【Other Things to Know】

- Students can apply for on-campus apartment on line through University Apartment Housing (UAH). Also, the Columbia Off-Campus Housing Assistance Office (OCHA) is an important resource for finding non-university housing near campus or in other parts of the city
- Credit transfer rate: SIPA 3 points = UT 2 credits
- Completion of 30 credits out of 54 in residence at SIPA required
- Estimated annual costs:  
<https://sipa.columbia.edu/admissions/financial-aid/tuition-fees/mia-mpa-and-mdp-program-tuition-fees>

# National University of Singapore, Lee Kuan Yew School of Public Policy (LKY-SPP)

Singapore

<https://lkyspp.nus.edu.sg/>



• is a part of the National University of Singapore, a world-class university consistently ranked among the best in Asia and the world. (Ranking info)

• is also the first school in Asia to join the prestigious GPPN (Global Public Policy Network) and offers the 2-year full-time Master in Public Policy (MPP) programme, providing rigorous training for a strong foundation in policy analysis, programme evaluation and management.

## 【Application Requirements】

- Must have equivalent or higher score of iBT 100
- Having completed the introductory microeconomics, macroeconomics and statistics courses are desirable
- Professional experiences are valued

## 【Application Schedule】

- late January to early February: Application due (by post)
  - early March to early April: Final announcement of successful applicants
  - mid April: Admission document due (via direct post)
  - March to July: Applications for visa, housing, etc
  - late July to early August: Departure
  - early August: Orientation
  - mid August: Classes commence
- (<http://lkyspp.nus.edu.sg/our-people/our-students/for-new-students/important-dates>)

## 【Other Things to Know】

- Entrance into student accommodation is decided by a lottery. Share house student accommodation is also available close to campus. Dormitory prices are usually between 60,000~70,000 yen. Both of the above mentioned types of accommodation are in high demand and are usually difficult to gain entrance into.
- Credit transfer rate: LKY 4 MSc = UT 3 credits
- Completion of 44 MSc out of 64 in residence at LKY required for MPP Degree
- Estimated annual costs :  
<https://lkyspp.nus.edu.sg/graduate-admissions/fees-and-funding>

# Hertie School of Governance (HSoG)

Berlin, Germany

<https://www.hertie-school.org/en/mpp/>



**Hertie School  
of Governance**

• was formally founded as a private, non-profit institution late in 2003 by the Hertie Foundation and was established as one of the first professional schools for public policy in Germany. By offering programmes emphasising academic excellence and practical orientation in the reunified capital of Berlin, the Hertie

School of Governance became a unique educational institution in Germany.

• The first cohort of students in the two-year Master of Public Policy programme began their studies at the School in September 2005, and the programme has grown considerably with each passing year.

## 【Application Requirements】

- Must have equivalent or higher score of iBT 100
- Students who belongs to MPP/IP course preferred
- Must have completed all core courses required by GraSPP by the end of his/her 1<sup>st</sup> year

## 【Application Schedule】

- early February :Application Documents Submission
- mid February to March: Final announcement of successful applicants
- in March: Admission document due
- March to August: Application for visa, housing, etc
- late August: Departure
- late August to early September: Orientation
- early September: Classes commence  
(address of academic calendar website)

## 【Other Things to Know】

- There is no student dormitory available, so students have to look for housing on their own. Please begin searching from the site below:  
<https://www.hertie-school.org/en/study/student-services/>
- Credit transfer rate: Hertie 6 credits (ECTS) = UT 4 credits
- Completion of the equivalent of 70 ECTS, Internship and Master Thesis required for MPP Degree
- Estimated annual costs:  
<https://www.hertie-school.org/en/study/tuition/>

# The London School of Economics AND Political Science (LSE)

London, the UK

<http://www.lse.ac.uk/IPA/MPA>



- LSE was founded in 1895 and has grown to become one of the foremost social science universities in the world, ranked alongside Harvard, UC Berkeley and Stanford.

- A specialist university with an international intake,

LSE's reach extends from its central London campus to around the world.

- The School has a cosmopolitan student body, with around 9,500 full time students from 140 countries; over 100 languages are spoken on LSE's campus, and has a staff of just over 3,000, with about 46 percent drawn from countries outside the UK. An influential network of over 160,000 LSE alumni spans the world, covering over 190 countries with more than 80 active alumni groups.

## 【Application Requirements】

- Must be a full-time MPP/IP student enrolled at GraSPP
- Must have higher scores in the following tests: IELTS 7.0 (at least 6.0 in each section) or TOEFL 107 (at least 21 in writing, and 20 in the other three elements)  
\*refer to the following site for the English language requirements to meet by the time of dispatching  
<http://www.lse.ac.uk/study-at-lse/Graduate/Prospective-students/Entry-requirements/English-language-requirements>
- Must have completed all core courses required by MPP/IP including at least 4 case study credits and earned at least 24 credits by the end of his/her 1<sup>st</sup> year

## 【Application Schedule】

- early February: Application Documents Submission
- mid February to March: Final announcement of successful applicants
- in March: Admission document due
- March to August: Application for visa, housing, etc
- early September: Departure
- mid September: Orientation
- late September: Classes commence  
(address of academic calendar website)

## 【Other Things to Know】

- The LSE residential services office allocates over 4000 places across 17 locations in the centre of London. As for the residence halls, a range of contract lengths from 30 weeks to 50 weeks in LSE halls are provided to suit the varying needs of students. Fees also varies depending on the room type, single or double, locations, or other factors; as for the AY 2017-2018 it appears to range from 4,955 to 20,829 GBP for 38 weeks contracts (refer to the following: <http://www.lse.ac.uk/student-life/accommodation/assets/documents/table-of-accommodation-fees.pdf>)
- Credit transfer rate: LSE 1 unit = UT 6 credits
- Completion of the equivalent of four full courses, including the compulsory MPA “Capstone” project (a full unit course) required for MPA degree
- Estimated annual costs:  
<http://www.lse.ac.uk/study-at-lse/Graduate/Fees-and-funding>

The Australian National University,  
Crawford School of Public Policy (ANU)  
Canberra, Australia  
<https://crawford.anu.edu.au/>



**Australian  
National  
University**

• Crawford School of Public Policy at The Australian National University is Asia and the Pacific's leading graduate public policy school. Staff and students at the School play an essential role in shaping public policy through research, education and policy engagement.

• Crawford School is also home to some of the region's most important researchers and many staff are active on government committees and in key advisory roles across government, business and civil society. Students at the School are valued members of the region's leading public policy community and contribute actively to the impact being made on the world's challenges surrounding such issues as water, food, energy, economic development, the environment, and governance.

• Offers Master of Public Policy (MPP) degree and Master of Public Administration (MPA) degree

**【Application Requirements】**

- Must be a full-time MPP/IP student enrolled at GraSPP
- Must have Equivalent or higher score of 6.5 on IELTS (at least 6.0 in each section) or iBT 90 on TOEFL
- Must have at least 3-year work experiences in public sector or related environment for MPP; work experiences of various kinds for MPA
- Must have completed Spring Semester courses by mid July to begin their studies at ANU in time; otherwise they may miss the beginning of Semester 2.

**【Application Schedule】**

- late February: Online application due
- late March to early April: Final announcement of successful applicants
- in April: Admission document submission
- late March to July: Application for visa, housing, etc
- by 19 July: Departure
- 16-20 July: Orientation
- 23 July: Classes commence

**【Other Things to Know】**

- Students have a number of accommodation options, including graduate residences on campus, off-campus ANU rental properties and private rental properties. The University's on-campus residences and rental properties are in high demand, and accommodation cannot be guaranteed. Students are therefore advised to investigate private accommodation as well. Weekly accommodation prices are approximately:  
On campus self-catered \$180-\$230, On campus catered \$330 - \$345, Off campus \$150-\$350
- Credit transfer rate: Crawford School 6 credits = UT 3 credits
- Completion of 48 Units in residence required for MPP/MPA Degree
- Under the MOU with ANU, the U-Tokyo students will pay the tuition only to U-Tokyo.



Sciences Po School of Public Affairs  
Paris, France

<http://www.sciencespo.fr/public/en>



- Sciences Po is a Grandes Écoles, a unique French system of higher education specifically created by the government in order to educate the countries brightest students.

• The newly innovated School of Public Affairs (SPA) now offers a dual Master's degree program in Public Policy. This 2-year program combines the study of economics, public administration, global health, social change, energy and sustainability—all of which increasingly embraces a plurality of values, ethics and cultural contexts. It is designed for young professionals who navigate the borders of the public and private sectors, and between the regional, national and international levels.

- In September 2016, a cohort system was introduced; all the successful applicants selected jointly by Sciences Po. and GraSPP start their 1<sup>st</sup> year at Sciences Po and spend their 2<sup>nd</sup> year at GraSPP.

**【Application Requirements】**

- Must be (A) a full-time student expecting to be enrolled at GraSPP in April 2018 or (B) a prospective candidate of MPP/IP for September 2018 enrollment with an intention to earn Double Degree only with Sciences Po  
⇒ follow online application process of Sciences Po (You can apply to MPP/IP separately to seek for other options)
- Must have equivalent or higher scores in the following tests: TOEFL iBT 100 or IELTS 7.0 (no subscore under 6.5)

**【Application Schedule (TBC)】**

- Early February: Online application due
- Joint selection process: February through March
- Final announcement of successful applicants: in April
- Sciences Po admission procedure: in June
- Application for visa, accommodation, etc: May to August
- Departure: Late August
- Orientation Late August – early September  
※Student visa application: First, you need to create an account at Campus France ([www.japon.campusfrance.org](http://www.japon.campusfrance.org)). Once you have created an account there, let the exchange coordinator know your account number. We will then contact Campus France for a group application to process your pre-visa application.

**【Other Things to Know】**

- As there is no dormitory at Sciences Po, students have to look for housing on their own. Please begin searching from the site below way in advance.  
<http://formation.sciences-po.fr/en/contenu/accommodation>  
For student visa application, you need to have a proof of housing; therefore, we strongly recommend have a housing determined by late May.
- Credit transfer rate: Sciences Po Master in Public Policy (MPP) 6 ECTS = UT 4 credits
- Estimated annual costs:  
[http://formation.sciences-po.fr/en/contenu/school-fees?\\_ga=2.37885667.1397337938.1506320775-1026930292.1505093246](http://formation.sciences-po.fr/en/contenu/school-fees?_ga=2.37885667.1397337938.1506320775-1026930292.1505093246)