December 2013

To: Doctorate Candidates

Guidance on Changes in Procedures for Publication of a Doctorate Thesis

In accordance with the Ministerial Ordinance for Partial Revision of the Degree Regulations of Japan (Ordinance of the Ministry of Education, Culture, Sports, Science and Technology No. 5 of 2013) which came into force on April 1, 2013, each degree holder is now required to publicize his/her doctorate thesis in its entirety <u>over the Internet</u> with the cooperation of the university that has conferred the degree.

To implement such web-based publication in line with the revised law, the University of Tokyo has decided to utilize the UTokyo Repository, in which dissertations and theses are registered. UTokyo Repository is a system designed for electronic disclosure of the University's research findings in and outside the University.

(* An overview of UTokyo Repository is given in a separate document.)

To register your doctorate thesis in UTokyo Repository, the following two materials need to be prepared, among others.

- ♦ Electronic data (PDF file) of the full thesis (the final submitted version)
- ♦ Completed "Letter of Authorization", indicating your consent to register with UTokyo Repository

    (* Instructions for creating a PDF file and the "Requirements for Permission of Utilizing Papers Presented to the University of Tokyo Academic Institutional Repository (UTokyo Repository)" are provided in separate documents.)

Before you submit the "Letter of Authorization", you must first accept the terms of use as well as fulfil some other conditions. You are therefore requested to read and understand the instructions and conditions described in all relevant documents.

* In addition to the above, please read through all the other relevant instructions and submit the appropriate documents as the case demands. For example, if for some "unavoidable circumstances" accepted by the University you are unable to publicize your thesis in full, read the instructions on how to publicize an abridged version of the thesis. Or, as in the conventional manner of submitting a thesis to the National Diet Library, the procedure and documents to be submitted differs according to whether you are earning a doctorate through completing a program or by a thesis, which is also different from the procedure for web-based publication.