

**Application Guidelines  
for the Educational Exchange Programme  
with United Nations University,  
Institute for the Advanced Study of Sustainability (UNU-IAS)  
the Autumn Semester AY2018**

GraSPP and UNU-IAS concluded the MoU in March 2016 and have launched the Educational Exchange Programme. The program enables GraSPP students to study and to take credits at UNU-IAS without paying tuition.

**I. Outline**

- Among courses offered by UNU-IAS, GraSPP students can register **five** courses at maximum. Course credits and grades will be awarded to students who successfully complete courses by UNU-IAS.
- The autumn semester AY2018 at UNU-IAS lasts from 2 October 2018 to 9 March, 2019.

**II. Requirements for Eligibility**

GraSPP full-time students in either Master's Program or Ph.D. Program

\* Special Auditors/ Specially Registered Students/ Research Students are NOT eligible

**III. Application Procedure**

Application documents (see IV. Application Forms and Supporting Documents) must be submitted to the GraSPP Graduate School Office **by Monday, 6 August, 2018 5pm.**

**IV. Application Forms and Supporting Documents**

**1. Application Form (Form#1)**

\* Courses you wish to take at UNU-IAS should be chosen from the course list which is available on the GraSPP student bulletin board.

**2. Statement of Purpose (Form#2)**

**3. A copy of transcript in English**

\* Those who have not yet taken any grades/credits at GraSPP are required to submit a copy of transcript issued by the university from which you earned your bachelor degree.

**4. A copy of TOEFL or IELTS score report**

\* Students who were exempted from submitting a score report at the time of admission to GraSPP do not need to submit this document.

**V. Schedule for Screening**

**Application due: Monday, 6 August, 2018 5pm.**

**Notification of successful candidates by e-mail: Friday, 24 August**

Note:

Those who will be selected as a successful candidate should complete registration procedures in accordance with UNU-IAS's instructions.

**VI. Miscellaneous**

If students would like to transfer credits from UNU-IAS to GraSPP, they need to apply for the credit accreditation separately. Course credits taken at UNU-IAS may be transferable to GraSPP. Those who wish to transfer credits are required to contact the GraSPP Graduate School Office after UNU-IAS courses start.