

Guidelines for the Study Rooms

Study Room N and W will be available for studying. Please be aware of the following regulations when using the Rooms. Until further notice, the University has entrusted the management and operation of the student facilities to the GraSPP Student Council. Please follow the rules below when using the Study Rooms.

Regulations

- To ensure social-distancing, the Study Rooms will be employing alternative seating. Study Room N and W will be limited to a maximum of 60 people and 30 people, respectively.
- We will be employing the **GraSPP SafeEntry** system to regulate this limit. Please be aware this is a hard limit. Any infractions will be followed with a warning.
- **Please dispose of your trash and clean up after use.**

How to use the Study Rooms

- **Sanitize** your hands when entering (using the provided hand sanitizer in the Rooms)
- **Check in** to the Study Rooms using the GraSPP SafeEntry system using the following link: <https://safeentry.grasppsc.com/> (or QR Code LB)
- **Use** the antiseptic wipes to **clean up** your study area after use.
- **Check out** of the Study Room using the GraSPP SafeEntry system.

Code of Conduct

- **Cleanliness:** Please use the hand sanitizer at the entrance and use antiseptic wipes placed across the Rooms. No eating or drinking in the Rooms (Capped bottles are OK!).
- **Study Materials:** To maintain cleanliness of the Rooms, please do not leave your study materials as placeholders. The GraSPP Student Council will **remove any materials left behind**. If you would like to leave materials at school, please use the Lockers.
- **Masks:** Please continue to wear your mask inside the Rooms.
- **Social distancing:** Please maintain a distance of 1.5 meters at all times.
- **Ventilate:** Please open windows when possible and ventilate the Rooms frequently.
- **Shared Responsibility:** The Rooms are shared by the entire GraSPP Community. Please play your part in keeping it clean. Dispose of your trash and help hold each other accountable.
- **Non-GraSPP Students:** The Rooms are exclusively for GraSPP students. If you notice non-GraSPP students using the Rooms, please kindly ask them to leave.

Final Note

- Feel free to email the Student Council at graspp.sc@gmail.com for any feedback!
- **Breaking Regulations:** If any regulations are found violated, the Student Council reserves the right to take appropriate action. This includes the temporary or long-term closure of the Rooms.