



UNITED NATIONS
UNIVERSITY

UNU-IAS

Institute for the Advanced Study
of Sustainability

Apply to both UNU-IAS students & Partner University students

21 July 2022

Class Policy for Academic Year 2022-2023

Dear students and faculties,

This is to inform you of the plan on the mode of course delivery in the coming new academic year 2022-2023 (AY2022-23).

In AY2022-23, classes will be primarily delivered in person at UNU building with adequate infection protection measures starting from October 2022. Under this arrangement, **UNU-IAS will not provide online classes any longer**. All students including those special exchange/auditing students of the partner institutions taking UNU-IAS courses are required to attend the classes on site.

However, **the Intensive Core Courses (ICC)**, which will be provided throughout September 2022, will be **fully delivered online**.

Please kindly follow the guidance as below.

- All lectures of the regular courses in autumn semester starting in October 2022 will be held in **the Lecture Room located on the 6th floor** of UNU building unless there are any special instructions by each course.
- All participants must follow the measures below.
 - a. Temperature check on entry to the building;
 - b. Sign-in with your full name and time of entry to the building on the entry-registration list under the UNU-IAS and check-out the time on your leave from the building;
 - c. Maintain physical distancing of two meters as much as possible;
 - d. Wear face masks throughout the course and in a public space in the building;
 - e. Practice good coughing etiquette such as coughing in the elbow;
 - f. Frequent and correct handwashing with soap and water and hand disinfection whenever possible;
 - g. Avoid shaking hands and touching your face;
 - h. When feeling ill, inform your physician of symptoms and seek appropriate guidance before coming to the class; and
 - i. Stay home when sick or awaiting the results of a PCR test. **In such a case it is imperative that students inform your instructor immediately that you will be absent from the class.**

I would like you also to draw your attention that the heating/cooling air conditioning system will be shut down throughout the entire main building due to the ongoing UNU Headquarters facility renovation work to be carried out in FY2022. During the construction period, temporary electric heaters will be installed in the lecture room and the student space on the 6th floor as well as the library from November 2022 to March 2023. Following the demand of saving electricity within a reasonable range by the Tokyo Metropolitan Government, students and faculties are expected to fully prepare to accommodate individually comfortable learning environment.

Due to the uncertainty surrounding the pandemic risks, we may need to modify this initial policy in response to infections on and off campus or in accordance with requests from the Tokyo Metropolitan Government.

We appreciate your continued cooperation in ensuring a safe and healthy learning and teaching environment at UNU-IAS.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Kensuke Fukushi', written in a cursive style.

Kensuke Fukushi
Academic Director
United Nations University
Institute for the Advance Study of Sustainability