

## INTERNSHIP INFORMATION FOR GRASPP STUDENTS

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| Name of Institution           | GR Japan K.K.   |
| Department                    | N/A   |
| Period of Internship          | 3 days/week/3months (or 4 half-days + 1 full day / week / 3 months)   |
| Language                      | English, Japanese   |
| Number of Interns             | UP TO THREE   |
| Content                       | Join our team on a policy-related projects, including policy research, preparing presentations, generating content for the website and preparation for the events. Successful candidates will assist various client projects and internal documents.  |
| Eligibility                   | <p>GR Japan is the leading government relations and public affairs firm in Tokyo. We offer a full range of government relations and related services, from policy and issue monitoring, stakeholder mapping and in-depth intelligence, to stakeholder outreach, advocacy, and public affairs campaigns.</p> <ol style="list-style-type: none"> <li>1. The applicant must be a GraSPP student</li> <li>2. Fluent in both spoken and written English and Japanese</li> <li>3. Excellent communication skills and ability to work in a team</li> </ol> <p>Keen interest in Japanese policy, politics, and international business</p> |
| Comments from the institution | <p>We are currently looking for dynamic and bilingual interns to join our team.</p> <p>Suitable interns who have satisfied our requirements must have a passion for policy and public affairs. An internship at GR Japan can help students and new graduates bridge the gap between university and the working world. During the program, interns will gain practical experience in public affairs and government relations which will benefit them in their career development.</p>  |
| Condition                     | JPY 5,000/day as transportation and lunch allowance (this will not be considered income by tax authorities)   |
| Selection                     | <b>There will be a <span style="color: red;">drafting test</span> (English and Japanese) with GR Japan after <span style="color: red;">screening process</span>. Successful candidates will be interviewed.</b>   |
| Other notice                  | Internship will be held at the office only. Remote internship possible for short period of time due to special circumstances (health reasons, school scheduling, bad weather).  |