

**Application Guidelines  
for the Educational Exchange Programme  
with United Nations University,  
Institute for the Advanced Study of Sustainability (UNU-IAS)  
the Autumn Semester AY2023**

GraSPP and UNU-IAS concluded the MoU in March 2016 and have launched the Educational Exchange Programme. The program enables GraSPP students to study and to take credits at UNU-IAS without paying tuition.

**I. Outline**

- Among courses offered by UNU-IAS, GraSPP students can register courses which are available in the course list. Course credits and grades will be awarded to students who successfully complete courses by UNU-IAS.
- The autumn semester AY2023 at UNU-IAS lasts from 2 October 2023 to 7 February 2024. For more details, please refer to the UNU academic calendar.

**II. Requirements for Eligibility**

GraSPP full-time students in either Master's Program or Ph.D. Program

\* Special Auditors/ Specially Registered Students/ Research Students are NOT eligible

**III. Application Procedure**

Application documents (see IV. Application Forms and Supporting Documents) must be submitted to the GraSPP Graduate School Office via e-mail **by NOON on Friday, 8 September 2023** at <exchange.j@gs.mail.u-tokyo.ac.jp>.

**IV. Application Forms and Supporting Documents**

The GraSPP Graduate School Office might require applicants to submit documents other than specified below.

**1. Application Form (Excel)**

\* Courses you wish to take at UNU-IAS should be chosen from the course list which is available on the GraSPP student bulletin board.

**2. Statement of Purpose (Word)**

\*When sending this form to the GraSPP Graduate School Office, please convert it to PDF file.

**3. A copy of TOEFL or IELTS score report**

\* Students who were exempted from submitting a score report at the time of admission to GraSPP do not need to submit this document.

#### **4. Registration Form for UNU-IAS (Word)**

\* Please leave the “signature of academic adviser” blank. It will be signed by the GraSPP Office for successful candidates after the screening.

#### **V. Schedule for Screening**

**Application due: NOON on Friday, 8 September 2023**

**Notification of successful candidates by e-mail: at the end of September**

Note:

Those who will be selected as a successful candidate should complete registration procedures in accordance with UNU-IAS’s instructions.

#### **VI. Miscellaneous**

If students would like to transfer credits from UNU-IAS to GraSPP, they need to apply for the credit accreditation separately.

Course credits taken at UNU-IAS may be transferable to GraSPP. Those who wish to transfer credits are required to contact the GraSPP Graduate School Office after UNU-IAS courses start.