

**Application Guidelines
for the Educational Exchange Programme
with United Nations University,
Institute for the Advanced Study of Sustainability (UNU-IAS)
the Spring Semester AY2024**

GraSPP and UNU-IAS concluded the MoU in March 2016 and have launched the Educational Exchange Programme. The program enables GraSPP students to study and to take credits at UNU-IAS without paying tuition.

I. Outline

- Among courses offered by UNU-IAS, GraSPP students can register courses which are available in the course list. Course credits and grades will be awarded to students who successfully complete courses by UNU-IAS.
- The spring semester AY2024 at UNU-IAS lasts from 1 April 2024 to 1 August 2024. For more details, please refer to the UNU academic calendar.

II. Requirements for Eligibility

GraSPP full-time students in either Master's Program or Ph.D. Program

* Special Auditors/ Specially Registered Students/ Research Students are NOT eligible

III. Application Procedure

Application documents (see IV. Application Forms and Supporting Documents) must be submitted to the GraSPP Graduate School Office via e-mail **by NOON on Monday, 11 March 2024** at <exchange.j@gs.mail.u-tokyo.ac.jp>.

IV. Application Forms and Supporting Documents

The GraSPP Graduate School Office might require applicants to submit documents other than specified below.

1. Application Form (Excel)

* Courses you wish to take at UNU-IAS should be chosen from the course list which is available on the GraSPP student bulletin board.

2. Statement of Purpose (Word)

*When sending this form to the GraSPP Graduate School Office, please convert it to PDF file.

3. A copy of TOEFL or IELTS score report

* Students who were exempted from submitting a score report at the time of admission to GraSPP do not need to submit this document.

4. Registration Form for UNU-IAS (Word)

* Please leave the "signature of academic adviser" blank. It will be signed by the GraSPP Office for successful candidates after the screening.

V. Schedule for Screening

Application due: NOON on Monday, 11 March 2024

Notification of successful candidates by e-mail: at the end of March

Note:

Those who will be selected as a successful candidate should complete registration procedures in accordance with UNU-IAS's instructions.

VI. Miscellaneous

If students would like to transfer credits from UNU-IAS to GraSPP, they need to apply for the credit accreditation separately.

Course credits taken at UNU-IAS may be transferable to GraSPP. Those who wish to transfer credits are required to contact the GraSPP Graduate School Office after UNU-IAS courses start.