

# Japanese Language Education Division, Globe (Center for Japanese Language Education) 2024A Semester Application Guidelines

\*Center for Japanese Language Education is a common name for Japanese Language Education Department,  
Center for Global Education,UTokyo

## Course Eligibility

The Japanese language courses of the Center are open to those who are affiliated with the UTokyo as follows:

① International students, ② Foreign researchers, and ③ Their (①,②) spouses (★Some classes only).

Non-UTokyo members are not eligible to take the courses. Every course has different eligibility requirements, so please make sure to check in advance.

| Application qualifications | General Course | Intensive Course | Other Courses |
|----------------------------|----------------|------------------|---------------|
| ① International Students   | ✓              | ✓                | ✓             |
| ② Foreign Researchers      | ✓              |                  | ✓             |
| ③ Their spouses            | ✓★             |                  |               |

Please check “Course Overview” on Center’s website for general information.

## Online Registration

The application documents are submitted through Online Application System, available at the Center’s website.

**For Online Application, check the information of each course.**

### [Step 1: System registration]

\* For those who have already completed system registration, please move to Step 2.

• For system registration, please prepare the following:

- (1) A copy of Official Student ID/Staff ID card issued by UTokyo
- (2) Your ID photo (4cm x 3cm)
- (3) A statement testifying that the applicant is a spouse of the university’s student or researcher (refer to the template)

### [Step 2: Application for Japanese courses this semester]

\* You are required to upload a copy of your UTokyo ID every semester even if you have already completed system registration.

- Please take the level check test on the Center’s website, then select the appropriate course to apply. Depending on the course of your choice, you may be required to supply additional documents.
- For the deadlines to apply to each course, please refer to the course guideline. No applications will be accepted after the deadline.

## NOTE

- Classes will be taught online.
- No credits from UTokyo are granted in the courses offered by the Center for Japanese Language Education.
- When necessary, the Center’s faculty members will advise applicants to switch from the class they applied to another class/course which is more suitable for their interests, schedule, or level.
- After registering for the course, we will send you information about the course and important instructions via email until the day before the course begins. Information such as the Zoom URL and course materials can also be checked there.
- The course might be cancelled if enrollment is below the prescribed minimum.

For  
Students  
Researchers  
Spouses ★

## General Course

\* Classes will be taught online.

\* The schedule is subject to change

\* This course offers one to several sessions per week to accommodate the busy schedules of UTokyo members. Prior to applying, please review the requirements of the course located on “General Course” of the Center’s website.

### Course Period

**From Thursday, October 10, 2024 to Wednesday, January 22, 2025**

\* No classes from December 17, 2024 to January 5, 2025

\* **Level 1 Application Practice am / pm, Level 2 Application Practice am / pm,  
Level 2 Read & Talk am / pm, Kanji I / II**

**: From Thursday, October 24, 2024 to Friday, January 31, 2025**

\* The following classes have a duration of one term. (A1) and (A2) classes have the same content.

**Business Japanese : (A1) From Thursday, October 10 to Thursday, November 14, 2024**

**(A2) From Friday, November 29, 2024 to Friday, January 17, 2025**

**Japanese culture and society : (A1) From Wednesday, October 16 to Wednesday, November 20, 2024**

**(A2) From Friday, November 29, 2024 to Friday, January 17, 2025**

### Timetables

\* In the General Course, classes primarily focus on oral communication (speaking and listening). Among these, the 'Comprehensive Japanese' levels 1 to 5 serve as the base for each level. Please choose and enroll in one level.

\* If there are classes available that match your level, you can also combine them with other optional classes and take multiple classes. However, in the elementary stage, it is recommended to prioritize taking the foundational classes for your better understanding.

\* Please check your level from the Center’s website and choose the appropriate level based on the result.

URL: <https://www.todai-ic-nihongo.com/center/LevelCheck/nihongo.html> →



\* The Comprehensive Japanese courses at level 3 and below, Kanji I, and Kanji II are open to spouses of international students and foreign researchers.

|                            |                    |      |      | <Comprehensive Japanese>    |             | <Specific Japanese>  |          |                                            |                              |
|----------------------------|--------------------|------|------|-----------------------------|-------------|----------------------|----------|--------------------------------------------|------------------------------|
| Level                      | Level Check Result | CEFR | JLPT | Base                        | Option      |                      |          |                                            |                              |
|                            |                    |      |      | Grammar for Daily Use (2/W) | Skills      | Oral Practice        | Kanji    | Communication                              | Others                       |
| Advanced                   | 5                  | C1   | N1   | Level 5                     |             |                      |          | Advanced Japanese for Communication        | Japanese culture and society |
| Upper Intermediate         | 4                  | B2   | N2   | Level 4                     |             |                      |          | Intermediate Japanese for Communication II | Business Japanese            |
| Lower Intermediate         | 3                  | B1   | N3   | Level 3                     | Read & Talk |                      |          | Intermediate Japanese for Communication I  |                              |
| Elementary to Intermediate | pre3               | A2   | N4   | Level pre3                  | Read & Talk |                      |          |                                            |                              |
| Upper Elementary           | 2                  |      |      | Level 2                     | Read & Talk | Application Practice | Kanji II |                                            |                              |
| Lower Elementary           | 1                  | A1   | N5   | Level 1                     | —           | Application Practice | Kanji I  |                                            |                              |
| Beginner                   | 0                  |      |      |                             |             |                      |          |                                            |                              |

\* In addition, several courses that are same as those of “General Course: Comprehensive Japanese” are also offered at Komaba Research Campus. For more information, check the following website: <http://jlc.iis.u-tokyo.ac.jp/english.html>

2024A Semester

For  
Students  
Researchers  
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## General Course

\* The schedule is subject to change

### Timetables

Level 1 <Elementary> ..... Level 5 <Advanced>

#### Level 1 (Lower-Elementary)

|                      | Monday                               | Tuesday     | Wednesday   | Thursday    | Friday                                |
|----------------------|--------------------------------------|-------------|-------------|-------------|---------------------------------------|
| I<br>(8:30~10:15)    |                                      | Level 1 (A) |             | Level 1 (A) | Level 1 am<br>Application<br>Practice |
| II<br>(10:25~12:10)  |                                      |             | Level 1 (B) | Level 1 (B) |                                       |
| III<br>(13:00~14:45) | Level 1pm<br>Application<br>Practice |             | Level 1 (C) | Level 1 (C) |                                       |
| IV<br>(14:55~16:40)  | Kanji I                              |             | Level 1 (D) |             | Level 1 (D)                           |

\* The two sessions with colored borders and a white interior represent the base classes for that level. In this semester, Level 1 offers four classes: (A), (B), (C), and (D). All four have the same content.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

#### Level 2 (Upper-Elementary)

|                      | Monday                                | Tuesday                               | Wednesday                 | Thursday                  | Friday     |
|----------------------|---------------------------------------|---------------------------------------|---------------------------|---------------------------|------------|
| I<br>(8:30~10:15)    |                                       |                                       |                           |                           |            |
| II<br>(10:25~12:10)  | Level 2 am<br>Application<br>Practice | Level 2 am                            | Level 2 am<br>Read & Talk | Level 2 am                |            |
| III<br>(13:00~14:45) |                                       |                                       |                           |                           |            |
| IV<br>(14:55~16:40)  | Kanji II                              | Level 2 pm<br>Application<br>Practice | Level 2 pm                | Level 2 pm<br>Read & Talk | Level 2 pm |

\* The two sessions with colored borders and a white interior represent the base classes for that level. Please choose and enroll in either 'am' or 'pm'.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

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## General Course

\* The schedule is subject to change

Level 1 <Elementary> ..... Level 5 <Advanced>

### Timetables

#### Level pre3 (Elementary to Intermediate)

|                      | Monday                       | Tuesday          | Wednesday        | Thursday | Friday           |
|----------------------|------------------------------|------------------|------------------|----------|------------------|
| I<br>(8:30~10:15)    |                              |                  |                  |          |                  |
| II<br>(10:25~12:10)  | Level pre3 am<br>Read & Talk |                  | Level pre3<br>am |          | Level pre3<br>am |
| III<br>(13:00~14:45) | Level pre3 pm<br>Read & Talk | Level pre3<br>pm |                  |          | Level pre3<br>pm |
| IV<br>(14:55~16:40)  | Kanji II                     |                  |                  |          |                  |

\* The two sessions with colored borders and a white interior represent the base classes for that level.  
Please choose and enroll in either 'am' or 'pm'.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

#### Level 3 (Lower-Intermediate)

|                      | Monday                    | Tuesday                                               | Wednesday  | Thursday | Friday     |
|----------------------|---------------------------|-------------------------------------------------------|------------|----------|------------|
| I<br>(8:30~10:15)    |                           | Intermediate<br>Japanese for<br>Communication I<br>am |            |          |            |
| II<br>(10:25~12:10)  | Level 3 am<br>Read & Talk |                                                       | Level 3 am |          | Level 3 am |
| III<br>(13:00~14:45) |                           | Intermediate<br>Japanese for<br>Communication I<br>pm |            |          |            |
| IV<br>(14:55~16:40)  | Level 3 pm<br>Read & Talk |                                                       | Level3 pm  |          | Level 3 pm |

\* The two sessions with colored borders and a white interior represent the base classes for that level.  
Please choose and enroll in either 'am' or 'pm'.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

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## General Course

\* The schedule is subject to change

Level 1 <Elementary> ..... Level 5 <Advanced>

### Timetables

#### Level 4 (Upper-Intermediate)

|                      | Monday     | Tuesday                                                | Wednesday  | Thursday                     | Friday                       |
|----------------------|------------|--------------------------------------------------------|------------|------------------------------|------------------------------|
| I<br>(8:30~10:15)    | Level 4 am | Intermediate<br>Japanese for<br>Communication II<br>am | Level 4 am |                              |                              |
| II<br>(10:25~12:10)  |            |                                                        |            | Business<br>Japanese<br>(A1) |                              |
| III<br>(13:00~14:45) | Level 4 pm | Intermediate<br>Japanese for<br>Communication II<br>pm |            | Level 4 pm                   |                              |
| IV<br>(14:55~16:40)  |            |                                                        |            |                              | Business<br>Japanese<br>(A2) |

\* The two sessions with colored borders and a white interior represent the base classes for that level.

Please choose and enroll in either 'am' or 'pm'.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

\* 'Business Japanese' has a duration of one term. (A1) and (A2) classes have the same content.

#### Level 5 (Advanced)

|                      | Monday     | Tuesday                                      | Wednesday                               | Thursday                     | Friday                                  |
|----------------------|------------|----------------------------------------------|-----------------------------------------|------------------------------|-----------------------------------------|
| I<br>(8:30~10:15)    |            | Advanced Japanese<br>for Communication<br>am | Japanese culture<br>and society<br>(A1) | Level 5 am                   |                                         |
| II<br>(10:25~12:10)  |            |                                              |                                         | Business<br>Japanese<br>(A1) | Japanese culture<br>and society<br>(A2) |
| III<br>(13:00~14:45) |            | Advanced Japanese<br>for Communication<br>pm |                                         |                              |                                         |
| IV<br>(14:55~16:40)  | Level 5 pm |                                              |                                         |                              | Business<br>Japanese<br>(A2)            |

\* The two sessions with colored borders and a white interior represent the base classes for that level.

Please choose and enroll in either 'am' or 'pm'.

\* Classes with the same name, whether 'am' or 'pm', have identical content.

\* 'Business Japanese' and 'Japanese Culture and Japanese Society' have a duration of one term. (A1) and (A2) classes have the same content.

## Online Registration

The application documents are submitted through Online Application System, available at the Center's website. To complete application, you need to complete the following two steps.

### [Step 1 : System registration]



Log in page: <https://reg.nkc.u-tokyo.ac.jp/Portfolio/sportfolio>

\*For those who have already completed system registration, please move to Step 2.

• For system registration, please prepare the following:

- (1) A copy of Official Student ID/Staff ID card issued by UTokyo\*
- (2) Your ID photo (4cm x 3cm)

• In addition, spouses must supply the following (3).

- (3) A statement testifying that the applicant is a spouse of the university's student or researcher  
([refer to the sample](#))

### [Step 2 : Application for General Courses this semester]

\* You are required to upload a copy of your UTokyo ID every semester even if you have already completed system registration.

• Please take the level check test on the Center's website, then select the appropriate level to apply.



You can access to the level check test from here.

#### < Application Period >

[Application start]

[Application deadline]

① International Students  
**Monday, September 9, 2024**

【Step1】System registration

② Foreign Researchers  
**Tuesday, September 24, 2024**

: **Monday, October 7, 2024**

③ Spouses of ① or ②  
**Wednesday, October 2, 2024**

【Step2】Course application

: **Tuesday, October 8, 2024**

Please note that the registration deadline for the following class is different.

• **Level 1 Application Practice, Level 2 Application Practice, Level 2 Read & Talk, Kanji** I / II

【Step1】System registration: **Monday, October 21**

【Step2】Course application: **Tuesday, October 22**

• **Business Japanese(A2), Japanese culture and society (A2)**

【Step1】System registration: **Tuesday, November 26**

【Step2】Course application: **Wednesday, November 27**

## NOTE

\* Foreign researchers will need to upload a letter of request from their supervising professor at UTokyo.

\* A sample form can be downloaded from the Center's website.

\* Applicants must start attending the course by the fifth day of the course at the latest. If you are unable to start attending the course by then, consider taking a Short-term Course or Special Themed Seminar.

### Contact

International Education Promotion Group

E-mail: [nihongo.adm@gs.mail.u-tokyo.ac.jp](mailto:nihongo.adm@gs.mail.u-tokyo.ac.jp)

Center for Japanese Language Education Website: <https://globe.u-tokyo.ac.jp/nkc/en/index.html>

**For  
Students**

## Intensive Japanese Course

\* Classes will be taught online.

\* The schedule is subject to change

\* Offering elementary to upper-intermediate classes, this course is designed for students who wish to learn the Japanese language intensively within a limited time frame. Prior to applying, please review the class description located on "[Intensive Japanese Course](#)" on the Center's website.

### Class Levels and Course Period

Details of the courses will be announced on "[Course Calendar](#)" of the Center's website.  
The following classes are currently scheduled to be offered.

◆ **Class 1** (For Beginners: 'Introduction to Japanese')

Period: From Tuesday, October 15 to Friday, November 1

Time: Period 3 (13:00-14:45) Total 12 classes for 3 weeks

Application period: From Monday, September 9 to Thursday, October 10

◆ **Class 2** (Upper-Elementary)

Period: From Tuesday, October 15 to Friday, November 1

Time: Period 1 (8:00-10:15) Total 12 classes for 3 weeks

Application period: From Monday, September 9 to Thursday, October 10

◆ **Class 3** (Lower-Intermediate)

Period: From Tuesday, November 12 to Friday, November 29

Time: Period 1 (8:30-10:15) Total 12 classes for 3 weeks

Application period: From Monday, September 9 to Friday, November 8

◆ **Class 4** (Upper-Intermediate)

Period: From Tuesday, November 12 to Friday, November 29

Time: Period 3 (13:00-14:45) Total 12 classes for 3 weeks

Application period: From Monday, September 9 to Friday, November 8

### NOTE

The Intensive Japanese Course is designed to facilitate consistent and effective daily learning for achieving a certain level of proficiency in a short period. Given that irregular attendance can potentially impact not only you but also your classmates' learning progress and outcomes, attendance for all classes is generally expected. If absences are planned before the enrollment stage, please consider taking another term.

#### Contact

International Education Promotion Group

E-mail: [nihongo.adm@gs.mail.u-tokyo.ac.jp](mailto:nihongo.adm@gs.mail.u-tokyo.ac.jp)

Center for Japanese Language Education Website: <https://globe.u-tokyo.ac.jp/nkc/en/index.html>

2024A Semester

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Students  
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## Short-term Japanese Course

The Short-term Japanese Course is offered for UTokyo international students and foreign researchers who are not able to attend class on a regular basis during the semester, or who miss the first sessions of regular courses due to late arrival in Japan. (This is not a course offered on the basis of students' request.) There are courses available for beginners to advanced levels, and each of them consists of a total of 5 - 10 classes over one - two week.

The following classes are currently scheduled to be offered.

◆ **Survival Japanese (November)** (Beginner)

Period: From Tuesday, November 5 to Monday, November 11,

Time : Period 3 (13:00-14:45)

Application period: From Monday, September 9 to Thursday, October 31

In addition, the following classes are currently scheduled to be offered.

Details of the courses will be announced on "[Course Calendar](#)" of the Center's website.

Please note that the day before the application deadline will be the deadline for system registration.

◇ **Survival Japanese (December)** (Beginner)

◇ **Level 1 Further Steps** (Lower-Elementary)

◇ **Level 2 Further Steps** (Upper-Elementary)

◇ **Level 3 Further Steps** (Lower-Intermediate)

◇ **Level 4 Further Steps** (Upper-Intermediate)

◇ **Level 5 Further Steps** (Advanced)

◇ **Let's Complete Elementary Level Japanese!** (Upper-Elementary)

Contact

International Education Promotion Group

E-mail: [nihongo.adm@gs.mail.u-tokyo.ac.jp](mailto:nihongo.adm@gs.mail.u-tokyo.ac.jp)

Center for Japanese Language Education Website: <https://globe.u-tokyo.ac.jp/nkc/en/index.html>

2024A Semester

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## Special Themed Seminar

The Center offers special themed seminars, which cover a specific topic, for one to several days.

The following class is currently scheduled to be offered.

◆ **Kanji First Step** (For Beginners, non-kanji background students)

Date & Time : October 16 (Wed), 18 (Fri), 21 (Mon), 23 (Wed), 2024

Period 4 (14:55-16:40)

Application period: From Monday, September 9 to Thursday, October 10

Additionally, we typically offer the following courses each year. \*Please note that these are examples, and whether they will be offered this term is yet to be determined.

Details of the courses will be announced on “Course Calendar” of the Center’s website.

Please note that the day before the application deadline will be the deadline for system registration.

◇ **Bridge to Level2** (Lower-Elementary)

◇ **Bridge to Level pre3** (Upper-Elementary)

◇ **Speak and Listen Well in Japanese for Intermediate Learners** (Intermediate)

◇ **Japanese Kanji for Students with Chinese language background** (Upper-Intermediate)

◇ **Explore interacting in Japanese with greeting expressions** (Advanced)

Individual Tutoring Sessions are also available via online this semester.

For details, please visit Center’s website.

### Contact

International Education Promotion Group

E-mail: [nihongo.adm@gs.mail.u-tokyo.ac.jp](mailto:nihongo.adm@gs.mail.u-tokyo.ac.jp)

Center for Japanese Language Education Website : <https://globe.u-tokyo.ac.jp/nkc/en/index.html>