

Call for Applications: Research Assistant Positions

The Research Assistant System at The University of Tokyo aims to promote effective research activities, create an enabling research environment, and develop young researchers' capabilities by engaging doctoral students with superior academic abilities and performance in various research and research-related activities.

In pursuit of the same aim, the Graduate School of Public Policy gives its doctoral students with superior academic abilities and performance an opportunity to be engaged in the GraSPP Research Seminar Program (GReSP) as Research Assistants (RAs).

The GReSP provides a venue where GraSPP faculty members, visiting researchers, and invited speakers to share their cutting-edge research work on public policy and related topics with broader academic and policy communities.

GraSPP invites doctoral students enrolled in GraSPP to apply for Research Assistant positions as follows.

Eligibility	Full-time doctoral students enrolled in GraSPP doctoral program
Term of appointment	Six months (April 2025 - September 2025)
Responsibilities	RAs are required to contribute to the successful implementation of the GReSP at all levels of work in collaboration with faculty members and staff in charge. Expected work includes but is not limited to: -Preparation for the seminar -Announcement/Advertisement -Support the seminar operation on the day -Maintain and update the GReSP mailing list -Making records of events -Other related work
Remuneration	40,000 yen/month Paid per the rules and regulations set by GraSPP. Please note that the withholding tax will be deducted from each payment.
Number of RAs to be appointed in the same term	Two
Documents to be submitted	An applicant is required to submit a research work plan (Form 1). Before submission, please obtain your main supervisor's approval.
Application Deadline	Friday, February 28, 2025
Submit to	GraSPP Office

GraSPP's Research Promotion Committee will evaluate the work plan and select RAs. The selection result will be announced at the end of March.

For your reference, information on the GraSPP Research Seminar Program(GReSP) is available at the following link: <http://www.pp.u-tokyo.ac.jp/en/tag/graspp-research-seminar/>